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Introduction

The Tagging System is an optional inventory control system that provides these benefits:

- Ability to control which tag records are used for customer sales and returns
- Ability to control which Tag Records are affected by plating/rework, kitting, and warehouse transfer orders
- Ability to control which Tag Records are affected by vendor returns
- Ability to create Master Tags, which are collections of multiple tags that can be processed as a group.
- Assignment of unique Tag numbers, which makes it more easier and more efficient to track shipments between warehouses.
- If validating stock locations: ability to commit Tag Records by location and process physical inventory/cycle count based on locations

The Tagging System is the foundation for implementing traceability features, using the Lot Control System. Once the decision is made to use the Tagging System, you must determine a plan regarding how to begin using the Tagging System. An example of such a plan is included at the end of this introduction, and Faspac Customer Support is available to assist you in tailoring this plan to suit your needs.

Tag Records

Tag Records (also referred to as Buy History records) are automatically created any time you make an addition to your existing inventory, regardless of whether you are using the Tagging System. This can occur through purchasing, inventory adjustments, physical inventory, plating/rework, warehouse transfers, etc. Once one of these procedures is performed through FASPAC all the relevant information is recorded in a Tag Record, and can be viewed in the Buying History Screen of the specific item. The recorded information includes the vendor name and purchase order number (if the record was created because of a P.O.), the quantity ordered, the received/due date, the on-hand and committed quantities, and the location.

FASPAC automatically assigns each Tag Record a Tag Number and a Status Code. The Tag Number is simply used as an alternative means of tracking each Tag Record while the Status Code signifies the current status of the record. Each Tag Record will have a Status Code of 1, 2, or 3. The meanings of these codes are:

- Status 1—On order, not yet received
- Status 2—Received and quantity remains in warehouse
- Status 3—Received and total quantity has been depleted

Tag Records created by the system are labeled BHADJ (Buy History Adjustment) and are created as either a Status 2 or Status 3 Tag Record. A BHADJ Status 2 Tag Record is used the same as any other Status 2 Tag Record. If the Tagging System is used, BHADJ Status 3 Tag Records are deleted when Monthly Update (MU) is run. If the Tagging System is not used, a BHADJ Tag Record is deleted when it becomes a Status 3. A BHADJ Tag Record is created in one of these ways.

**Unique Tag Numbering**

When warehouse transfer orders are entered, a unique Status 1 tag is created for the order in the receiving warehouse. When the shipment is received, the system will check the tag number used by the shipping warehouse for the shipment and retain that original tag number if the original tag number does not already exist in the receiving warehouse.

If the tag exists in the receiving warehouse, then the system will assign a unique Status 2 tag to the receipt. The purpose of retaining the original tag number is to reduce the amount or stock re-labeling for warehouse transfers and to simplify tag traceability. Consider two examples:

**Example 1: Partial Tag Quantity Transferred from One Warehouse to Another**

1. Warehouse A needs 500 pieces from Warehouse B.
2. The order is placed, creating a Status 1 tag in Warehouse A (tag #658).
3. Warehouse B sends 200 pieces to Warehouse A using tag #400.
4. At receiving time, Warehouse A checks to see if tag #400 exists.
   - N = A Status 2 record is created using tag #400.
   - Y = Tag #400 exists so a new tag number is created for the 200 pieces received. Tag #658 remains backordered.
5. Warehouse B later sends an additional 100 pieces (backordered quantity) from tag #400.
6. When receiving the shipment, Warehouse A sees that tag #400 is already used and creates a new tag number is created.

**Example 2: Entire Tag Quantity Transferred from One Warehouse to Another**
1. Warehouse A needs 500 pieces from Warehouse B.

2. An order is placed, creating a Status 1 tag in Warehouse A (tag #982).

3. Warehouse B sends the full 500 pieces to Warehouse A using tag #893.

4. At receiving time, Warehouse A checks to see whether tag #893 exists.

5. Tag #893 does not exist.

6. A Status 2 tag is created, keeping tag #893.

7. Status 1 tag #982 is deleted.

Three new files have been added to FASPAC to help ensure the use of unique Tag numbers:

**Tagnxt** - Stores the next available tag number within FASPAC. (Prior to this release, it was stored in the sy01 file.) The program SYS/CAS displays the next available Tag number.

**Tagaw** - Stores a record for each different warehouse record that has been written to the Tag file.

**Tagrn** - Stores reserved Tag numbers that will not be used when assigning the next available Tag number.

### Master Tags

Master Tags are simply collections of Tag Records that may be processed as a group. Tags associated with a Master Tag may all contain the same item numbers, manufacturers’ lot numbers, container types and container quantities as the other Tags, or they may be mixed. FASPAC determines the product mix of a Master Tag at the item, manufacturer’s lot number and container level.

To understand the relationship between Tags and Master Tags, think of the Tags as boxes and the Master Tag as a pallet on which those boxes are placed. Each box has a unique identifier (its Tag Number) as does each pallet (the Master Tag ID). A pallet has no purpose until at least one box is placed on it, so a Master Tag cannot exist until a Tag Record is added to it. The pallet (Master Tag) will continue to exist so long as it contains boxes (Tag Records) but when the last Tag is removed, the Master Tag will be deleted.

When creating a new Master Tag, you must assign it an alphanumeric ID and associate it with a location. Just as boxes must be physically located in the same warehouse as the pallet on which they are placed, Tags that are part of a Master Tag must be associated with the same location as the Master. If you move a Tag
to a different location, it can no longer be part of the Master Tag. You can remove a Master Tag if you wish, and retain the individual Tags associated with it in the same location.

**Invoice Calculation (AR/INP/INC)**

The System Master file is flagged (in SYS/WCS, SYS/ARS) to not stop errors. A warehouse on-hand quantity was less than the quantity being shipped. A BHADJ Status 2 Tag Record (with a negative on-hand quantity) is created.

The System Master file is flagged (in SYS/WCS, SYS/ARS) to not stop errors. A credit memo is processed and an existing Tag Record is not available to adjust. A BHADJ Status 2 Tag Record (with a positive on-hand quantity) is created.

**Inventory Adjustments (IM/ADJ/ET)**

A negative adjustment is entered. An existing Status 2 Tag Record is not available to be adjusted. A BHADJ Status 2 Tag Record (with a negative on-hand quantity) is created. You will want to adjust this BHADJ Tag Record to zero and adjust the correct Tag Record.

A positive adjustment is entered. An existing Status 2 Tag Record is not available to be adjusted. An existing Status 3 Tag Record is not available to be adjusted. A BHADJ Status 2 Tag Record (with a positive on-hand quantity) is created.

Tag Records can also be created by “splitting” an existing record. (TAG/ATL and TAG/SATL). A specified quantity can be split from an existing Tag Record and designated to a new Tag Record. The new Tag Record is created with the same purchase information (ordered quantity, vendor, purchase order number) as the original Tag Record. The new Tag Number is automatically assigned by the system and displayed at the bottom of the screen. Split Tag Records are designated with a Y in the Split Receipt field, and an S in the SB column of Buying History (IM/BHM).

**Activating the Tagging System**

The Tagging System is activated by entering Y in the Use Tag Control System field in the System Master file (in SYS/IMS). A password is needed to access this field. The Faspac Customer Support will supply the password to the key operator (as per our records) at your company. An entry is also made in the “Reduce Inventory By” field to designate when inventory is to be committed. A TB entry designates that Tag Records are committed at the time of order entry and a TA entry designates that Tag Records are entered at the time of shipping confirmation. Do not turn off the Tagging System without first contacting Faspac Customer Support.
Once the Tagging System has been activated, inventory can still be relieved based on the FIFO method if TA or TB has been selected as the Reduce Inventory By option. If the Reduce Inventory By option is left at FI (FIFO method), Commit Tags for Orders (OP/CTO) is not automatically accessed at the time of order entry or at the time of shipping confirmation. Also, a Tag Record number can not be specified when recording an adjustment (IM/ADJ).

**Exception:** If an inventory transaction invoices a traceable item, Tag Records must be committed no matter what the entry is in the Reduce Inventory By field.

Once the Tagging System has been activated, other controls used in conjunction with the Tagging System must be set. Discuss the options available for each of the following controls with a Faspac Customer Support Representative before setting the flags in the System Master file.

### When to Commit Tag Records (SYS/IMS)

The available options are Tag After (TA flag) and Tag Before (TB flag).

Use the Tag After option if available Tag Records are to print on pick lists and warehouse personnel are responsible for determining which inventory is used. Commit Tags to Orders (OP/CTO) is automatically accessed at the time of shipping confirmation to record the Tag Records used for each other.

Use the Tag Before option if the person entering the orders responsible for committing Tag Records and the warehouse personnel are to pull the inventory based on the Tag Records printed on the pick lists. Commit Tags to Orders (OP/CTO) is automatically accessed at the time of order entry to select the Tag Records to be used and also at the time of shipping confirmation to record the Tag Records used.

### Validating Stock Locations (SYS/WCS)

Validating Stock Locations prevents keying errors when stock locations are entered. Tag Records can be committed based on valid stock location. A valid stock location can be entered as a default receiving location.

### Printing Tag Record Labels (SYS/LAI)

Tag Record labels can be printed at the time of purchase order entry or receiving. See the System Master section (SYS/LAI) of the manual for detailed information.
Information Printed on Forms (SYS/FCS)

Tag Record numbers and Lot Control information can be printed on pick list and invoice forms and on plating/ rework, kitting, and warehouse transfer orders. See the System Master section of the manual (SYS/FCS) for detailed information.

How the Tagging System Works

Tag Records are committed to orders either by number or by valid stock location. If the Lot Control System is used, Tag Records can be committed by other methods.

Tag Records are committed to orders based on information displayed on screen through Buy History Maintenance (IM/BHM). This program can be accessed directly or through the Commit Tags programs (OP/CTO, WIP/CTW). The Commit Tags programs can also be accessed directly, or through the order entry programs.

Tagging System Effect on FASPAC Operations

After the Tagging System is activated and the various controls set, you will see the following changes in the FASPAC daily operations.

Tag Location History File

Tag Location History records will be added to and deleted from the taglh file as you change and delete tag locations. The file contains the following information: tag number, original tag location (before it was changed), sign on initials of the user making the change, and the date of the change.

You can view the history records for a tag by displaying the Tag Location History screen from the following programs:

- Part Inquiry (PI)—At the Tag Inquiry level, press F6.
- Buy History Maintenance (IM/BHM)—At the Tag Maintenance level, press F6.

Purchasing/Receiving

As each line item is entered on a purchase order and as each line item is received, the cursor stops at the Location field.
If validating stock locations, your options for this field are:

- Accept the stock locations displayed. (In the Purchasing programs and Receiving Without a P.O., this is the default location entered in the System Master file (SYS/WCS). In Receiving With a P.O., this is the stock location entered at the time the purchase order was entered.
- Enter a valid stock location.

If not validating stock locations, your options for this field are:

- Enter up to eight alphanumeric characters.
- Leave the field blank.

**Order Entry (OD, OP/DI, OP/ME)**

If the option to commit Tag Records before printing an order (TB) was selected, Commit Tags for Orders (OP/CTO) is accessed automatically, once an order has been confirmed. Your options are:

- Commit specific Tag Records for all line items
- Commit specific Tag Records for some line items and commit Tag Records using the FIFO method for other line items
- Commit Tag Records for all line items using the FIFO method

**Pick List Print**

An asterisk (*) prints next to the quantity of committed Tag Records. Each Tag Record’s number, location, and on-hand quantity prints.

For each line item for which Tag Records have not been committed, Tag Records print based on the FIFO method. Each Tag Record’s available quantity prints. The warehouse personnel can mark which Tag Records are used.

**Shipping Confirmation**

Commit Tags for Orders (OP/CTO) is automatically accessed so that the actual Tag Records used can be recorded.

**Receiving**

When a negative receipt is entered to record a return to a vendor, the Tag Record number must be entered.
Shipping/Receiving Unique Tag Numbers

A new feature added to this release of FASPAC requires that each Tag number committed from a shipping warehouse be the same as the Tag number used within the receiving warehouse. The only exception to this rule is cases where the Tag Number already exists in the receiving warehouse. This may occur due to previous receipt of a partial shipment that was not split onto a new Tag. When this occurs, the receiving warehouse will create a new Tag number to match the shipping warehouse.

Adjustments (IM/ADJ)

When recording an inventory adjustment, the Tag Record number to be adjusted must be specified.

Using the Tagging System

The steps in this plan include steps to validate stock locations. Validating Stock Locations is optional and these parts of the steps can be disregarded if this option is not being used. If stock locations are not validated, Tag Records cannot be committed by location and a Physical Inventory/Cycle Count cannot be processed based on locations.

1. Activate the Tagging system in the System Master file (SYS/IMS). The Tagging System cannot be activated until at least one receipt has been recorded. You can also enable Master Tagging if you wish to use it.

2. Set the Tagging System controls in the System Master file:

   3. SYS/IMS: Reduce Inventory By
      SYS/WCS: Validate Locations
                Location Used in REC
      SYS/LAI: Print Labels at PO Entry and Label Type
                Print Labels at PO Receiving and Label Type
                Print Labels at Kitting Receiving and Label Type
                Print Labels at Transfer Receiving and Label Type

4. You can now begin using the Tagging System (committing Tag Records for each inventory transaction). Commit Tag Records using numbers until valid locations have been recorded.

5. If locations have never been used or have been used inconsistently, omit this step and proceed to step 5.

   If an existing location coding scheme is in place and locations have been used consistently before activating the Tagging System, set up each stock location, using Stock Location Maintenance (TAG/SLM). Review the
**Stock Location Maintenance** section of the manual for important information regarding location coding schemes.

Run Stock Location Validation (TAG/SLV) and correct the errors listed on the report. Correcting the errors listed can be a time consuming project, depending on how many existing Status 2 Tag Records without valid stock locations there are. Continue to work on this project even as you begin assigning locations to new Tag Records and begin using the Tagging System.

6. Create a location coding scheme and set up valid stock locations, using Stock Location Maintenance (TAG/SLM). Include a location that can be used until the actual location can be assigned. The name of this location should make it clear that it is temporary (such as OLD or TEMP).

Assign the temporary location to all existing Status 2 Tag Records using Update Tag Location (TAG/LOC). This program does not display on the Tagging System menu as it is not used on a regular basis.

Print a listing of Status 2 Tag Records using Tag Inventory Listing (TAG/TIL).

Assign a valid stock location to each Status 2 Tag Record using Assign Tag Location (TAG/ATL). Assigning valid stock locations to Status 2 Tag Records can be a time consuming project, depending on how many existing Status 2 Tag Records there are. Continue to work on this project even as you begin assigning locations to new Tag Records and begin using the Tagging System.

### Terms

**BHADJ**—A Buy(ing) History Adjustment. A Tag Record created by the system when an existing Tag Record is not available for use.

**commit**—To assign inventory to a specific order. A Tag Record can be committed to an order, and an order can be committed to a Tag Record.

**FIFO**—The first in, first out method of inventory costing, where the oldest stock is used first.

**Master Tag**—A collection of individual Tags that can be processed as a group. Each Master Tag has a unique, user-defined alphanumeric ID. At least one Tag must be associated with a Master Tag in order for it to exist.

**stock location**—Used in conjunction with a random warehousing system. Stock locations are assigned to Tag Records. Able to commit inventory based on stock location.

**Tag Record**—The record created by an inventory purchase or BHADJ.
TAGC record—The record that represents the quantities (shipped and to-be shipped) committed to a specific Tag Record. Can be viewed in Show Orders Committed to a Tag (TAG/SOC).
Tag Maintenance (TAG/MAI)

Use this program to edit information in Tag Records. This may be useful when you want to change the cost or location of an item that has a Tag Record. When you change the location of an item that has a Tag Record, Tag Location History records are added to and deleted from the taglh file (see page 19b).

Only in very unusual situations should you use this program to create and delete Tag Records. If such a circumstance does arise, call Faspac Customer Support and run this program under the direction of a Support Representative.

**Field Explanation**

**Whse**

Enter the warehouse number.

To exit the program, leave this field blank and press **SKIP**.

**Error Message:**

*Invalid Warehouse Or Warehouse Not Available*

The warehouse number entered is not valid.

Press **SKIP** to acknowledge this message and begin again.
**01 Tag No.**

Enter the Tag number to edit/delete.

To search for a tag number, enter only the first few characters of the Tag Number and press F1 to select the first tag number equal to or greater than the value entered. Press F3 to scroll forward, and F4 to scroll back through the list. To accept the displayed Tag Record, press Return.

To create a new Tag Record, leave this field blank and press **F7**.

If an existing Tag Number is accepted, the information belonging to the record displays on the screen and the cursor moves to the SELECT field. At this point you can enter the line number of the field you want to edit.

If a new Tag Record is being created, the cursor moves through the following fields.

**Error Message:**

*Invalid Tag Number or Function - SKIP to Continue*

Either the Tag Record number entered cannot be found in the Tag Master file or the wrong function key was pressed.

Press **SKIP** to acknowledge this message and begin again.

**Item No.**

The message “Enter Item No. To Be Assigned to This New Tag - Press SKIP To Cancel New Tag” is displayed at the bottom of the screen.

Enter the item number to which this Tag Record will be assigned.

Once a valid item number is entered, the item description and short name are retrieved from the Item Master record and the following field is displayed.

If you do not want to create a new Tag Record, leave this field blank and press **SKIP**. The cursor moves back to the Tag No. field.

**Error Messages:**

*Invalid Item No. - SKIP To Reenter Item No.*

Either the wrong function key was pressed or a nonexistent item number was entered.

Press **SKIP** to acknowledge this message and begin again.

*Unable To Read Either Inventory Master or Warehouse Master Record - SKIP*

Either the item entered is not in the Item Master file or it is not active in the specified warehouse.

Press **SKIP** to acknowledge this message. Enter another item number or exit this program, create the Item Master or Warehouse record, and begin again.
Is This The Correct Item To Assign To This New Tag No.? (Y/N)

This message is displayed at the bottom of the screen, allowing you to double check the item number entered above before continuing.

Y = The cursor moves to the U/M field, and the Tag is created for the item number entered.

N = The cursor moves back to the Enter Item No. field, allowing you to re-enter the item number.

07 U/M

Enter the unit of measure in which this item is stocked.

If the unit of measure entered is different than the unit of measure in the Item Master record (IM/MAI) an error message is displayed. See the Inventory Management Reference Manual in Volume 2 for detailed information on unit of measure.

Error Message:

Tag U/M different From Inventory U/M - SKIP

The unit of measure entered for this Tag Record is different than the unit of measure in the Item Master record (IM/MAI).

Press SKIP to acknowledge this message and enter the correct unit of measure.

08 Vendor No.

Enter the vendor number of the vendor from whom you purchased the items. Enter a valid Vendor Number created in Vendor Maintenance (PO/VM).

09 Ship From

The Ship From Code of the vendor you purchased the items from. Enter a valid Ship From Code in Vendor Maintenance (PO/VM).

10 P.O./Line

This line contains two fields, one to record the P.O. number and one to record the line number.

11 Ordered

The quantity on order. If this Tag Record is a back order, this may not be the original quantity ordered on the purchase order. Indicate a back order by entering Y in the Back Ordered field.
12 Received

The quantity received. It must be zero for a Status 1 Tag Record.

Error Message:

Status Indicates P.O. Not Yet Received - SKIP

You are trying to enter a quantity other than zero for a Status 1 Tag Record. The received quantity of a Status 1 Tag Record can only be zero.

Press SKIP to acknowledge this message. In order to enter the received quantity of this Tag Record as a quantity other than zero, the status must first be changed.

13 On Hand

This is the stock remaining on-hand for this purchase. This quantity must be zero for Status 1 and 3 Tag Records.

Error Messages:

Physical Inventory In Progress - SKIP

The System Master file is flagged (in SYS/WCS) to stop inventory transactions after freeze and a Count record exists for this item (it has been frozen).

Press SKIP to acknowledge this message. A change to the on-hand quantity cannot be made until either the item is unfrozen (PHY/UNF) or the Count record is updated (PHY/PCU).

Status Indicates There Should Be No Onhand Balance - SKIP

The status of this Tag Record is either 1 or 3, and the on-hand quantity can only be zero.

Press SKIP to acknowledge this message. In order to enter the on-hand quantity of this Tag Record as a quantity other than zero, the status must first be changed.

Status Indicates There Should Be an Onhand Balance - SKIP

The status of this Tag Record is 2 and the on-hand quantity must be greater than zero. In order to enter the on-hand quantity of this Tag Record as zero, the status must first be changed.

Qty Onhand Should Not be Greater Than What Was Received - SKIP

The quantity entered is greater than the quantity in the Received field.

Press SKIP to acknowledge this message. Enter a quantity less than or equal to the quantity in the Received field.
14 Committed
The total quantity of this Tag Record committed to orders.

Error Message:
Can Not Commit - Tag Has Been Committed To A Work Order - SKIP
This Tag Record already has a committed quantity or has been committed in full to a customer order (as displayed in the Committed To Order No. field).
Press SKIP to acknowledge this message. Use Commit Tag (OP/CTO) to change the committed quantity.

15 In Transit
The quantity in transit.

16 Cost
The cost per the unit of measure.

17 Added Cost
The added cost per the unit of measure. This cost is included in the net cost of the tag.
Field 6, Use Tag Added Cost, in IMS must be set to Y.

Note: This field is for reference only. Changing it here does not recalculate the tag’s net cost.

18 Added Cost 2
The added Freight % cost per the unit of measure. This cost is included in the net cost of the tag.
Field 5, Use Frt % on Purchase Order, in POS must be set to Y. You can also enter a default percent in POS to use for all tags (which can be overridden).

Note: This field is for reference only. Changing it here does not recalculate the tag’s net cost.

19 Added Cost 3
The added Duty % cost per the unit of measure. This cost is included in the net cost of the tag.
Field 4, Use Duty % on Purchase Order, in POS must be set to Y.

Note: This field is for reference only. Changing it here does not recalculate the tag’s net cost.
31 Tag Status

The entry indicates the status of the Tag Record.

1 = This Tag Record is for an open purchase order. The quantity has not yet been received.

2 = This Tag Record has an on-hand balance.

3 = The total quantity on this Tag Record has been used. No stock remains on-hand.

Lot Control No.

The control number of this order.

36 Date Ordered

The date the purchase order was entered. If you are entering a new Tag Record, the sign on date is displayed.

37 Date Orig. Scheduled

The original due date, when the purchase order was entered.

38 Date Currently Scheduled

The currently scheduled due date. This date may differ from the original due date.

39 Date Received

The date the order was received, in MMDDYY or MMDDYYYY format. This date is automatically updated when the purchase order is received (REC).

Note: The receiver’s initials display next to the received date. The date and initials can be updated from any of the following programs: TAG/MAI, TAG/TPR, TAG/ATL, WIP/WHT/RWI, WIP/WHT/RWO, WIP/AKQ, WIP/PLRW/RPR, WIP/KITN/RPK, PHY/CEI, PHY/CEL, LCS/CTR, REC/RNO, REC/RPO.

40 Date Last Expedited/Sold

The date an item from this order was last sold. This date is automatically updated when Invoice Calculation (AR/INP/INC) is run.

41 Committed To Order No.

The order number and order line number (without the suffix) to which this order is committed.
Error Messages:

Can Not Commit To Work Order No ______ Qty Already Committed - SKIP

The quantity on this Tag Record is committed to another order.
Press SKIP to acknowledge this message. The quantity on this Tag Record can be uncommitted through the CTO program.

This Work Order No./ Line No. May Not Be Used To Commit This Tag - SKIP

This error occurs for one of these reasons:
• The order specified does not have a Header record.
• The order specified does not have a Detail record.
• This Tag Record is a Status 1 and the quantity on the specified order is less than zero.
• This Tag Record is a Status 3 and the quantity on the specified order is greater than zero.
• The specified order is already committed to another Tag Record.
Contact Faspac Customer Support for assistance in determining the cause of the error and for assistance in correcting the error.

42 Traceable

Y = This is a traceable item.
N = This is not a traceable item.
If an item is traceable it is tracked through the Purchasing cycle, the warehousing cycle, and the sales cycle.

43 Country Code

Enter a valid Country code from System Code Maintenance (SYCD). It should designate the country from which the items originated.

44 Condition Code

Enter a valid Lot/Tag Condition code from System Code Maintenance (SYCD). The Condition code is used to define the condition of a Tag receipt.
The R codes are considered restricted Tags and cannot be automatically committed to orders.

45 Bin Location

The bin location in which this item is stored. Enter a valid location from the Stock Location Master file (TAG/SLM).
46 Container Qty
The quantity stored in the container type specified for this item.

47 Container Type
The container type used for this item. Refer to the Warehouse Control Specifications (SYS/WCS) section of the manuals for detailed information on container types.

48 Packed
This field indicates how the items are packaged. It is for reference only and is updated manually.

49 Comment
This entry is used for internal reference only.

SELECT
Press F1 to display the next screen (screen two). See page 19a.
Press F6 to display the Tag Location History screen. See page 19b.
Enter the number of the field you want to edit.
Press Return to start over with another Tag Record. The cursor moves to the Tag No. Field.
Press CMD or SKIP to exit the program. Any changes made to the Tag Record are automatically updated.
Entry/Inquiry Screen Two

Field Explanation

SELECT

To add or change information in the following fields, enter the field number or press F1 to access the previous screen. The Tag number, item number, and the item description are displayed, but cannot be changed.

05 Split Receipt

**Y** = This Tag Record has been split into multiple Tag Records, using Assign Tag Locations (TAG/ATL).

**N** = This Tag Record has not been split into multiple Tag Records.

If Assign Tag Locations (TAG/ATL) is run, this field is automatically updated with a **Y**.

06 Back Ordered

**Y** = This Tag Record represents a back ordered purchase order. The quantity in the Quantity Ordered field is the quantity remaining on-order after the last receipt was recorded (not the original ordered quantity on the purchase order).

**N** = This Tag Record does not represent a back ordered purchase order. This field is automatically updated when a receipt is recorded (REC).

07 Transfer From Whse

The warehouse number this stock was transferred from.

08 Customer Number

This field is reserved for future use.
**Tag Location History Screen**

This screen displays the Tag Location History records that have been added to and deleted from the taglh file. The file contains the following information: tag number, original tag location (before it was changed), sign on initials of the user making the change, and the date of the change.

You cannot make any changes in this screen; it only displays the history information.

Here is an example of a tag number's movements:

<table>
<thead>
<tr>
<th>Program</th>
<th>Action Taken</th>
<th>Seq#</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. TAG/MAI</td>
<td>Moved to BC-400</td>
<td>0</td>
</tr>
<tr>
<td>2. TAG/ATL</td>
<td>Moved to BC-300</td>
<td>1</td>
</tr>
<tr>
<td>3. OD/CTO</td>
<td>Moved to BC-200</td>
<td>2</td>
</tr>
<tr>
<td>4. WIP/POP/CTW</td>
<td>Moved to BC-100</td>
<td>3</td>
</tr>
<tr>
<td>5. TAG/ATL</td>
<td>Split off and no movement on remainder</td>
<td>4</td>
</tr>
<tr>
<td>6. RF/RFRL</td>
<td>Moved to BC-400</td>
<td>5</td>
</tr>
<tr>
<td>7. RF/RFRT</td>
<td>Moved to BC-200</td>
<td>6</td>
</tr>
<tr>
<td>8. CSE</td>
<td>Sold 25 and moved to BC-300</td>
<td>7</td>
</tr>
<tr>
<td>9. TGM/CSTL</td>
<td>Moved to BC-100</td>
<td>8</td>
</tr>
<tr>
<td>10. TAG/MAI</td>
<td>Moved to blank location</td>
<td>9</td>
</tr>
<tr>
<td>11. TAG/LOC</td>
<td>All blank locations to show in BC-400</td>
<td>10</td>
</tr>
</tbody>
</table>

These movements are displayed as follows:

![Tag Location History Table](image-url)
The Sequence number keeps track of the movements in the order in which they occur.

Tags that are split show the new tag number and the new location.

**Note:** Received tags are not displayed in this program.

### Error Messages

**You Are About To Delete a Tag - Are You Sure? (Y/N)**

*Tag Has Either an Onhand Balance, Committed Qty, or Has Not Been Received Yet - Tag Cannot Be Deleted - SKIP To Continue*

The Tag Record you are trying to delete is either a Status 1 or 2 Tag Record or it is a Status 3 Tag Record with an on-hand balance or committed quantity.

Press **SKIP** to acknowledge this message. This Tag Record cannot be deleted in its present form.
Tag Inquiry (TAG/INQ)

Tag Inquiry is used only to display Tag Records. The screens and fields in the Inquiry program are identical to those in Tag Maintenance (TAG/MAI). Please see the Maintenance section of the manual for detailed field explanations.

**Inquiry Screen**

<table>
<thead>
<tr>
<th>Tag No.</th>
<th>1</th>
<th>Tag Status</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lot Control No.</td>
<td>1754</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Item No.</td>
<td>250504HE53</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>1/4-20 X 1/2 HEX CAP SCREW 316 STAINLESS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Short Name</td>
<td>HEX HEA H SC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>U/M</td>
<td>C</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vendor No.</td>
<td>453</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ship From</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>P.O. No.</td>
<td>0000053 / 001</td>
<td></td>
<td></td>
</tr>
<tr>
<td>P.O. Date</td>
<td>03/27/98</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Order Date</td>
<td>03/31/98</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Received</td>
<td>05/00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ship Date</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Country Code</td>
<td>0474</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Condition Code</td>
<td>RA RESTRICTED</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bin Location</td>
<td>FLOOR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Container Type</td>
<td>2,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Container Qty</td>
<td>2,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Packed</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Comment</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SELECT 1
Show Orders Committed To a Tag (TAG/SOC)

Show Orders Committed To a Tag is used to display all orders currently and previously committed to a Tag Record. Once a Tag Record number is entered, all orders (customer sales orders, plating/repair orders, kitting orders, and warehouse transfer orders) either to be shipped, partially shipped, or shipped in full display. This information is available only if the Tagging System is used.

Tag Record committed information is available until the Tag Record is deleted. Non-traceable Status 3 Tag Records are deleted through Monthly Update (MU), based on the flag in the System Master file (set in SYS/IMS), and traceable Status 3 Tag Records are deleted when the Lot records are deleted through Lot File Listing (LCD/LFL).

Entry/Inquiry Screen

Field Explanation

Whse
Enter the warehouse number in which the Tag Record is located.
To exit the program, leave this field blank and press Return.
Tag No.

Enter the Tag Number you want to access.

If you are unsure of the entire Tag Number, enter only the first digit and press F1 to access the entire list of Tag Numbers. Use F3 to scroll forward and F4 to scroll back through the list. The item information changes accordingly as you scroll through the list of Tag Numbers. To accept the displayed Tag Record, press Return.

Once a valid Tag Number is accepted, the orders currently and previously committed to the displayed Tag display. If the orders display on more than one screen, use the function keys to move back and forth between each screen.

Press F3 to display the next sequential screen, and F1 to display the first screen.

Once you have finished viewing the list of orders for the displayed Tag Record, press SKIP to return to the Tag No. field.

At this point you can enter another Tag Number or press CMD to exit the program.

Error Messages:

*Invalid Tag Number or Function - SKIP to Continue*

Either the Tag Number cannot be found in the Tag Master file or the wrong function key was pressed.

Press SKIP to acknowledge this message and begin again.

*EOF on Tag File - Press SKIP*

The end of the Tag Master file was reached while scrolling through the list of Tag Numbers.

Press SKIP to acknowledge this message and scroll in the opposite direction or enter a valid Tag Number.

The following fields are updated by the system and cannot be modified through this program.

Item No.

The item number to which this Tag Record is assigned.

Description

The description of the displayed item.

Shortname

The short name of the displayed item.

Qty On Hand

The on-hand quantity of the displayed Tag Record.
Qty Committed
The quantity committed to the displayed Tag Record.

Status
The Status of the displayed Tag Record.
Status 1—On order, not yet received
Status 2—Received and quantity remains in warehouse
Status 3—Received and total quantity has been depleted

Note: Two asterisks (**) after the Status of a Tag Record indicates that the quantity was committed to an order and line number either through Purchase Order Entry or Line Maintenance (PO/PE or PO/PL).

Lot Control No
The number of the FASPAC Lot to which this Tag Record is assigned displays if this is a traceable Tag Record.

Order No
The number can be a customer sales order number, a work in process order number, or an adjustment number.

Line
The line number (on the specified order) on which the item appears.

Customer - Name
The information displayed designates where the order originated:
Customer name and order number = Sales order
WIP/O = Work in process order
PCU Physical Inventory = Physical inventory/cycle count adjustment
warehouse number = Warehouse transfer (the number of the warehouse to which the stock was transferred displays)

Still Committed
The quantity of this stock that is still committed.

To Be Shipped
The quantity confirmed to be shipped (OP/SC).

To Be B/Order
The quantity that is back ordered (OP/SC).

Total Shipped
The total quantity of this stock that has already shipped (AR/INP/INC).
List Committed Tags (TAG/LCT)

Use this program to list Tag Records that have been and are to be used. Included on the report is the tag number, item number, the customer/vendor to whom the order was/is committed, and stock quantity information. The report can be printed in item number, Tag Record, or customer/vendor number sequence.

This report can be run only if the Tagging System is used.

Entry/Inquiry Screen

Field Explanation

Whse
Enter the warehouse number in which the Tag Records are located. To include Tag Records from all warehouses, leave this field blank and press SKIP.

For Order Type
Enter the type of order from which a Tag Record must have originated in order for it to be included on the report.

- A = Inventory adjustment transactions
- K = Packaging/kitting orders
- O = Customer orders
- P = Plating/rework orders
- W = Warehouse transfers
X = Warehouse transfers in-transit
Q = Committed to a quote

Press **SKIP** to include all relevant Tag Records, regardless of the type of order from which they originated.

**By (I)tem, (T)ag, Or (C)ustomer/Vendor sequence**

Select the sequence in which to print the report.

I = Print the report in item number sequence.
T = Print the report in Tag Record Number sequence.
C = Print the report in customer or vendor number (which ever applies) sequence.

**The following fields are displayed only if printing in item number sequence.**

**Print For All Items? (Y/N)**

Y = Run the report for all item numbers.
N = Designate a specific range of item numbers for which to run the report.

**From Item**
**Thru Item**

These fields are displayed only if you are specifying a range of item numbers for which to run the report. The range may be entered using either the item Description Code or the item number.

**The following fields are displayed only if printing in tag number sequence.**

**Print For All Tags? (Y/N)**

Y = Run the report for all Tag Records.
N = Designate a specific range of tag numbers for which to run the report.

**From Tag**
**Thru Tag**

These fields are displayed only if you are specifying a range of tag numbers for which to run the report.
The following fields are displayed only if printing in customer/vendor number sequence.

Print For All Customer/ Vendors? (Y/N)
    Y = Run the report for all customer/vendor numbers.
    N = Designate a specific range of customer/ vendor numbers for which to run the report.

From Cust/Vendor No.
Thru Cust/Vendor No.
These fields are displayed only if you are specifying a range of customer/vendor numbers for which to run the report.
Enter either the range of customer numbers or the range of vendor numbers for which to run the report.

The following fields are displayed only if Order Type K, O, P, or W is selected and you are printing the report in customer/vendor number sequence.

Print For All Orders?
    Y = Print all applicable orders on the report.
    N = Print only a specific range of orders.

From Order No.
Thru Order No.
These fields are displayed only if you are specifying a range of orders to include on the report.

The following fields are displayed for all selected options.

Do You Want To Print Item Descriptions (Y/N)?
    Y = Print the description of the items on the report.
    N = Exclude the item descriptions from the report.

Note: To print the item descriptions, the system must reference the Item Master record of each item included on the report. This program runs faster if the item descriptions are not printed.

Do You Want To Continue? (Y/N)
    Y = Run the report as specified.
    N = Exit the program without running the report.
### Sample Report

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>WH</th>
<th>TAG NBR</th>
<th>RECEIVED</th>
<th>ON HAND</th>
<th>CMTD</th>
<th>TOTAL</th>
<th>LOT NO.</th>
<th>TO BE</th>
<th>REMAIN</th>
<th>RECEIVED</th>
</tr>
</thead>
<tbody>
<tr>
<td>/09NE040</td>
<td>1/4-20 STD 316 S/S</td>
<td></td>
<td>2395</td>
<td>25</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>25</td>
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<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>/09NE168</td>
<td>1&quot;-8 STD 316 S/S</td>
<td></td>
<td>9546</td>
<td>200</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>200</td>
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</tr>
<tr>
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<td></td>
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<td>0000005853 001</td>
<td>200</td>
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<td>0</td>
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<tr>
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<td>5/16-18 HEAVY 316 S/S</td>
<td></td>
<td>2396</td>
<td>96</td>
<td>95</td>
<td>0</td>
<td>0</td>
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<td>1</td>
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</tr>
<tr>
<td>/21CFLNS-0518</td>
<td>5/16-18 SPECIAL FLANGE ZINC</td>
<td></td>
<td>2605</td>
<td>18000</td>
<td>6200</td>
<td>3000</td>
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<td>0</td>
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<tr>
<td>/21CLA0720</td>
<td>7/16-20 TOPLOK GR.A  ZINC</td>
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<td>6095</td>
<td>144780</td>
<td>141000</td>
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<td>0</td>
<td>280</td>
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<tr>
<td>/21FL0428</td>
<td>1/4-28 FIRM LOCK ZINC</td>
<td></td>
<td>2585</td>
<td>107400</td>
<td>0</td>
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<td></td>
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<td></td>
<td>0000005857 001</td>
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</tr>
<tr>
<td>/21FL0524</td>
<td>5/16-24 FIRM LOCK ZINC</td>
<td></td>
<td>2604</td>
<td>5400</td>
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<td>/21FL0624</td>
<td>3/8-24 FIRM LOCK ZINC</td>
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<td>2592</td>
<td>46400</td>
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</tr>
<tr>
<td>/21FL0820</td>
<td>4-20 FIRM LOCK ZINC</td>
<td></td>
<td>2764</td>
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<td>0000005860 001</td>
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</tr>
<tr>
<td>/21FL0916</td>
<td>9000 9000</td>
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<td>9548</td>
<td>9000</td>
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<td>0</td>
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<td>0</td>
<td>9000</td>
<td>0</td>
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</tr>
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<td></td>
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<td></td>
<td>0000005861 001</td>
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</tr>
<tr>
<td>/21FL0816</td>
<td>21600</td>
<td></td>
<td>9552</td>
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<tr>
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<td></td>
<td></td>
<td></td>
<td>0000005862 001</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Show Committed to Tags (TAG/SCT)

This program displays orders that are committed to tags. The item number, original committed quantity, the quantity still committed, the quantity to be shipped, the quantity to be ordered, and the total quantity shipped display.

Entry/Inquiry Screen

Field Explanation

Whse

Enter the warehouse number from which to display information about committed orders.

To exit the program, leave this field blank and press SKIP.

Order Type

A = Inventory adjustment transactions
K = Packaging/kitting orders
O = Customer orders
P = Plating/rework
W = Warehouse transfers
X = Warehouse transfers In-Transit
Q = Quotes
Based on the order type entered, you will be asked to enter the following information.

**Inv. Adj. Trans**
**Trans. Order**
**Trans. Order Line**
    If you selected A for the Order Type, enter the transaction type, transaction order number, and line number.

**Pkg/Kit Order**
**Pkg/Kit Order No**
**Pkg/Kit Order Ln**
    If you selected K for the Order Type, enter the order type, order number, and line number.

**Customer No.**
**Customer Order No**
**Customer Order Ln**
    If you selected O for the Order Type, enter the customer number, customer order number, and line number.

**Vendor No**
**PL/RW Order No**
**PL/RW Order Line**
    If you selected P for the Order Type, enter the vendor number, order number, and line number.

**Whse Transfer**
**Whse Transfer No**
**Whse Transfer Ln**
    If you selected W or X for the Order Type, enter the warehouse transfer type, transfer number, and line number

**Customer No**
**Customer Quote No**
**Customer Quote Ln**
    If you selected Q for the Order Type, enter the customer number, quote number, and line number

**SELECT**
    Press **F1** to start over, or **CMD** to exit.
Error Messages

No Tag Record Found - TAGC

Either the specified order number or line number could not be found or the order is not committed to a tag.
Tag Inventory Listing (TAG/TIL)

Use this program to list Tag Records by tag number, item, or location. The listing can include all existing Tag Records or only those records that have specific Status Codes. Included on the report is item, vendor, and stock quantity information. This program is useful when a complete picture of a specific item, Tag Record or location is needed.

Entry/Inquiry Screen

<table>
<thead>
<tr>
<th>COMPANY</th>
<th>TAG LISTING REPORT</th>
<th>WHSE.</th>
</tr>
</thead>
</table>

By (T)ag, (I)tem, (L)ocation

<table>
<thead>
<tr>
<th>Field</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>T</td>
<td>Print the listing in tag number sequence.</td>
</tr>
<tr>
<td>I</td>
<td>Print the listing in item number sequence.</td>
</tr>
<tr>
<td>L</td>
<td>Print the listing in location sequence.</td>
</tr>
</tbody>
</table>

To exit the program, leave this field blank and press SKIP.

Whse

Enter the warehouse number from which to include the Tag Records.

To include the Tag Records from all valid warehouses, leave this field blank and press SKIP.
The cursor moves through the following fields only if the report is being printed in tag number sequence.

By Tag:

all Tags (Y/N)

The default is Y.

Y = Run the report for all Tag Records.
N = Specify a range of tag numbers for which to run the report.

from Tag
to Tag
The cursor moves through these fields only if you selected to specify the range of tag numbers for which to run the report.

The cursor moves through the following fields only if the report is being printed in item sequence.

By Item:

all Items (Y/N)

The default is Y.

Y = Run the report for all items.
N = Specify the range of items for which to run the report.

Short Name
Category
Part Number
S = Print the items by short name.
C = Print the items by Category code.
P = Print the items by part number.

from Item
to Item
Enter the range of items for which to run the report.
If printing by short name, enter the range of short names.
If printing by Category code, enter the range of codes.
If printing by part number, enter the range using either the item numbers or the Description codes.

Error Message:

INVALID ITEM CODE
The item number, short name, or Category code is not valid.
Press SKIP to acknowledge this message and begin again.
The cursor moves through the following fields only if the report is being printed in location sequence.

By Location:

all Locations (Y/N)
  The default is Y.
  Y = Run the report for all locations.
  N = Specify a range of locations for which to run the report.

from Location
to Location
  The cursor moves through these fields only if you selected to run the report for a range of locations.

The following field is available to all selected options.

Status
  The entry determines which Tag Records will be included.
  1 = Only Status 1 Tag Records.
  2 = Only Status 2 Tag Records.
  3 = Only Status 3 Tag Records.
  4 = Only Status 1 and 2 Tag Records.
  5 = All Tag Records.

The following two fields are available only if Status 1 and 2 Tag Records are being printed, and you did not specify a range of Tags, items or locations.

Vendor Number
  To print only those Tag Records whose stock was purchased from a specific vendor, enter the vendor number.
  To print all specified Tag Records, regardless of the vendor from whom the items were purchased, leave this field blank and press Return.

Date Due
  The sign on date is displayed.
  Press Return to accept this date or enter another date.
  To include all due dates, leave this field blank and press SKIP.
The following fields are available to all selected options.

**Print Item Description:**

- **Y** = Print the description of the items on the report.
- **N** = Exclude the item descriptions from the report.

**Print Costs:**

- **Y** = Print the costs on the report.
- **N** = Exclude the costs from the report.

**Do You Want To Continue? (Y/N)**

- **Y** = Run the report as specified.
- **N** = Exit the program without running the report.

---

**Sample Report**

<table>
<thead>
<tr>
<th>WH S</th>
<th>ITEM</th>
<th>CAT SHORTNAME</th>
<th>LOCATION</th>
<th>TAG</th>
<th>VENDOR</th>
<th>PO</th>
<th>NET COST</th>
<th>ORDERED</th>
<th>XPED/RCVD</th>
<th>ORIG/SOLD</th>
<th>CUR-SCHED</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>2</td>
<td>1/4-20 STD ZINC</td>
<td>FLOOR</td>
<td>1802</td>
<td>ZZZZZ</td>
<td>X00000</td>
<td>5.4000</td>
<td>07/01/95</td>
<td>07/01/95</td>
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<td>07/01/95</td>
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<td>3</td>
<td>1/4-20 STD ZINC</td>
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<td>JC</td>
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<td>4.9500</td>
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<td>07/14/93</td>
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<td>07/14/93</td>
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<tr>
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<td>JC</td>
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<td>07/14/93</td>
<td>07/14/93</td>
<td>07/14/93</td>
</tr>
</tbody>
</table>

* * * * TOTAL ONORDER VALUE 13999.70  * * * * TOTAL ONHAND VALUE 4877.43  * * * *
Tag Reconciliation (TAG/TGR)

Use this program to print a listing of the errors found in the Tag file, Committed Tag file, and Item Master file. You can use this program to check the errors in all three files (Pass 1, 2, and 3), just the TAGC file and Item Master file (Pass 2 and 3), or the Item Master file (Pass 3) only. When Tag Reconciliation is run as part of the monthly close, we recommend that you check for errors in all three files.

Pass 1 checks for errors in the Tag file and reports the following:

- Any Status 1 Tag Records without a corresponding open purchase order,
- Any Status 2 Tag Records with an on-hand quantity of zero.
- Any Status 3 Tag Records with an on-hand quantity not equal to zero.
- Any Tag Record with a committed quantity that does not have corresponding orders to which it is committed.

Pass 2 checks for errors in the TAGC file and reports any orders that are committed, but do not have a corresponding TAGC record.

Pass 3 checks the Item Master file and reports any item with a committed not equal to the corresponding open customer orders any item with an on-order quantity not equal to the corresponding open purchase orders.

Entry/Inquiry Screen

<table>
<thead>
<tr>
<th>CO: 10</th>
<th>TAG FILE RECONCILIATION</th>
<th>WHSE: 01</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Checking for errors</td>
<td>Record Count</td>
</tr>
<tr>
<td>Pass 1</td>
<td>Tag (Buy History) File</td>
<td>9,555</td>
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<tr>
<td>Pass 2</td>
<td>Tag Committed File</td>
<td>2,784</td>
</tr>
<tr>
<td>Pass 3</td>
<td>Inventory Warehouse Quantities</td>
<td>280</td>
</tr>
</tbody>
</table>
Field Explanation

Whse
Enter the warehouse in which to check the records.
To check the records in all warehouses, leave this field blank and press SKIP.
To exit the program, leave this field blank and press CMD.

Do You Want To Continue? (Y/N)
Y and 1 = Run the program for Passes 1, 2, and 3.
2 = Run the program for Passes 2 and 3.
3 = Run the program for pass 3 only.
N = Exit the program without running it.

Error Messages—Pass 1, Tag File Reconciliation

Committed > On Hand
This is a Status 2 Tag Record with a committed quantity greater than the on-hand quantity.
Check which orders are actually committed to this Tag Record, using Show Committed Orders (TAG/SOC).
If the total quantity on these orders is less than the committed quantity on the Tag Record, correct the Tag Record using Tag Maintenance (TAG/MAI).
If the total quantity on these orders is the same as the Tag Record’s committed quantity, un-commit enough orders so that the committed quantity is less than or equal to the on-hand quantity.

Committed > On Order
This is a Status 1 Tag Record with a committed quantity greater than the on-order quantity.
Determine which quantity is correct. Correct the Tag Record using Tag Maintenance (TAG/MAI).

Committed > Received
This is a Status 3 Tag Record with a committed quantity greater than the original receipt quantity.
Check which orders are actually committed to this Tag Record using Show Committed Orders (TAG/SOC)—these should all be credit memos.
If the total quantity on these orders is less than the committed quantity on the Tag Record, correct the Tag Record using Tag Maintenance (TAG/MAI).
If the total quantity on these orders is the same as the Tag Record’s committed quantity, un-commit enough orders so that the committed quantity is less than or equal to the original receipt quantity.

**Comm Order, No Header Found**

The Order Header record for the order this Tag Record is committed to does not exist.

Delete the customer order number and line number in the Tag Record, using Tag Maintenance (TAG/MAI).

In addition to correcting the Tag Record, run Locate Missing Records (LMR) to clear orders with missing Order Header records.

**Comm Order, No Order Found**

The Order Detail record for the order this Tag Record is committed to does not exist.

Delete the entry in the Committed To Order No. field in the Tag Record, using Tag Maintenance (TAG/MAI).

In addition to correcting the Tag Record, run Locate Missing Records (LMR) to clear orders with missing Order Detail records.

**Invalid Quantity On Hand**

This is either a Status 1 or Status 3 Tag Record, with an on-hand quantity that is not zero.

Either correct the Tag Record’s Status or correct the Tag Record’s on-hand quantity.

**Item Not In Inventory File**

The Item Master record does not exist for the item on the Tag Record.

Create the Item Master record through Inventory Maintenance (IM/MAI).

**Lot Control Record Not Found**

The Tag Record is flagged as traceable and a Lot Control record does not exist for it.

Create a Lot Control record for this Tag Record using Create Traceability Records (LCS/CTR).

**Negative On Hand Balance**

This is a Status 2 Tag Record with a negative (less than zero) on-hand quantity.

Either correct the Tag Record’s Status or correct the Tag Record’s on-hand quantity.
No Committed Order Found

This Tag Record has an entry in the Committed To Order No. field (customer order number) or in the Committed field (quantity) and the order does not exist.

Correct the Tag Record through Tag Maintenance (TAG/MAI).

No Order Record

This Tag Record has an entry in the Committed To Order No. field (work in process order number) and the order does not exist. Correct the Tag Record through Tag Maintenance (TAG/MAI).

No PO Number in Tag File

This is a Status 1 Tag Record without an entry in the P.O. No. field.

If there actually is an open purchase order, enter the number in the P.O. No. field in the Tag Record using Tag Maintenance (TAG/MAI).

If there is not an open purchase order, change the Tag Record’s Status to a 3 in Tag Maintenance (TAG/MAI). You may also need to correct the ordered quantity.

Order Has Been Closed

This is a Status 1 Tag Record. According to the Work In Process file, the order committed to this Tag Record has been closed.

Correct the Status of the Tag Record through Tag Maintenance (TAG/MAI).

Order Line, No Header

This Tag Record has an entry in the Committed To Order No. field (customer order) and the order does not have a header record.

Correct the Tag Record through Tag Maintenance (TAG/MAI).

You may also want to run Accounts Receivable Locate Missing Records (AR/LMR).

Ordered Item Not = Tag Item

The item assigned to this Tag Record is not the same item as on the order committed to this Tag Record.

Delete the entry in the Committed To Order No field in the Tag Record using Tag Maintenance (TAG/MAI).

P.O. Has Been Closed

This is a Status 1 Tag Record. The Purchase Order file shows the purchase order line received or the entire purchase has a closed status.

Correct the Tag Record’s Status through Tag Maintenance (TAG/MAI).
**Note**: The Status should be a 2 if an on-hand balance exists. The Status should be a 3 if the on-hand quantity is zero.

**P.O. Has Different Part No.**
This is a Status 1 Tag Record. The item number on the purchase order is not the same item as in the Tag Record.
Either change the Tag Record Status to a 3 through Tag Maintenance (TAG/MAI) or correct the purchase order number and line number.

**P.O. Line With No Header**
This is a Status 1 Tag Record. The Purchase Order Line/Detail Record exists, but the Purchase Order Header record is missing.
Call Faspac Customer Support for assistance.

**P.O. Quantity On Order Wrong**
This is a Status 1 Tag Record. The entry in the Ordered field of the Tag Record does not equal the balance remaining on-order, according to the Purchase Order file.
Correct the Tag Record to match the Purchase Order file.

**Note**: Correcting the Tag Record may cause an error in the Item Warehouse record that will need to be corrected.

**Quantity On Hand Is Zero**
This is a Status 2 Tag Record with an on-hand quantity of zero.
Either correct the Tag Record’s Status or correct the Tag Record’s on-hand quantity.

**Quantity On Order, No PO Found**
This is a Status 1 Tag Record with an entry in the Ordered field. There is no open purchase order or work in process order for this item.
Change the Tag Record’s Status and delete the entry in the Ordered field using Tag Maintenance (TAG/MAI).

**Note**: Change the Status to 2 if there is an on-hand quantity. Change the Status to 3 if the on-hand quantity is zero.

**Tag Committed Not = Zero**
This Tag Record has a committed quantity and no order has been committed to it.
Correct the Tag Record’s committed quantity and, if necessary, the entry in the Committed To Order No field using Tag Maintenance (TAG/MAI).
OR
The Order Detail record or Work in Process record for the order in the
Committed To Order No field in the Tag Record does not exist.
Correct the Tag Record using Tag Maintenance (TAG/MAI).
OR
The item assigned to this Tag Record is not the same item as on the order
committed to this Tag Record. Delete the entry in the Committed To
Order No field in the Tag Record using Tag Maintenance (TAG/MAI).
OR
The Order Detail record for the order this Tag Record is committed to
does not exist. Delete the entry in the Committed To Order No field in
the Tag Record using Tag Maintenance (TAG/MAI).
In addition to correcting the Tag Record, run Locate Missing Records
(LMR) to clear orders with missing Order Detail records.

Warehouse Not On File
The item does not have an Item Warehouse record in the specified
warehouse.
Create an Item Warehouse record using Inventory Maintenance
(IM/MAI).

WIP Quantity On Order Wrong
This is a Status 1 Tag Record. The entry in the Ordered field in the Tag
Record is not equal to the balance on-order according to the Work In
Process file.
Correct the Ordered field in the Tag Record using Tag Maintenance
(TAG/MAI).

Wrong Vendor On Tag
This is a Status 1 Tag Record. The entry in the Vendor No. field in the
Tag Record is not the same as the vendor on the customer order or is not
WHTRF if for a warehouse transfer order, or is not WIP/O if for a work
in process order.
Correct the Tag Record through Tag Maintenance (TAG/MAI).

This Quote Has NOT been Ordered
A Tag Record is committed to a quote that has not been ordered. System
Maintenance (SYS/WCS) is set to allow Tags to be committed to quotes,
but is NOT set to uncommit Tags if the quote is not ordered.

Tag Found Committed To Quote
This status 2 Tag is committed to a customer quote. If SYS/WCS is set to
uncommit Tags from quotes that are not ordered, resume this Tag in
Order Desk and then exit. This will uncommit the Tag.
Error Messages—Pass 2, Committed Tag File Reconciliation

Item Not In Inventory File
The Item number is not found in the Inventory Master file.
Create the item using Inventory Maintenance (IM/MAI).

No Order Record
This Tag Record has an entry in the Committed To Order No. field (work in process order number) and the order does not exist.
Correct the Tag Record through Tag Maintenance (TAG/MAI).

No Tag Record Found
A TAGC record exists but a corresponding Tag Record does not exist.
Contact Faspac Customer Support for assistance in correcting the TAGC file.

Order Line, No Header
This Tag Record has an entry in the Committed To Order No. field (customer order) and the order does not have a header record.
Correct the Tag Record through Tag Maintenance (TAG/MAI). You may also want to run Accounts Receivable Locate Missing Records (AR/LMR).

Tag Committed Not = Zero
This Tag Record has a committed quantity and no order has been committed to it.
Correct the Tag Record’s committed quantity, and if necessary, the entry in the Committed To Order No field using Tag Maintenance (TAG/MAI).

OR
The Order Detail record or Work in Process record for the order in the Committed To Order No field in the Tag Record does not exist.
Correct the Tag Record using Tag Maintenance (TAG/MAI).

OR
The item assigned to this Tag Record is not the same item as on the order committed to this Tag Record. Delete the entry in the Committed To Order No field in the Tag Record using Tag Maintenance (TAG/MAI).

OR
The Order Detail record for the order this Tag Record is committed to does not exist. Delete the entry in the Committed To Order No. field in the Tag Record, using Tag Maintenance (TAG/MAI). In addition to correcting the Tag Record, run Locate Missing Records (LMR) to clear orders with missing Order Detail records.
Warehouse Not On File
The item does not have an Item Warehouse record in the specified warehouse.
Create a Warehouse record using Inventory Maintenance (IM/MAI).

Error Messages—Pass 3, Quantity/Item Master File Reconciliation

Commit Processing =
Detail Kit Orders =
The processing committed balance for this Item Warehouse record (IM/MAI) is not equal to the total quantity on orders found in the Work In Process file for this item in the warehouse.
Contact Faspac Customer Support for assistance.

Committed Cust Order =
Open Cust Orders =
The customer orders committed balance for this Item Warehouse record (IM/MAI) is not equal to the total quantity on orders committed for this item in this warehouse.
Contact Faspac Customer Support for assistance.

Committed Transfers =
Shipping Warehouse =
The warehouse transfers committed balance for this Item Warehouse record (IM/MAI) is not equal to the total quantity on warehouse transfer orders found in the Work In Process file for this item, in this warehouse.
Contact Faspac Customer Support for assistance.

Committed Transfers =
From Whse Total =
The total warehouse transfers committed balance for all Item Warehouse records (IM/MAI) is not equal to the total quantity on warehouse transfer orders found in the Work In Process file for this item in all warehouses.
Contact Faspac Customer Support for assistance.

Note: The file is checked for this error only if the program is run for all warehouses.

Item Not In Inventory File
There is an Item Warehouse record without an Item Master record.
Create the Item Master record through Inventory Maintenance (IM/MAI).
Item Number is Spaces, Call Faspac
Contact Faspac Customer Support for assistance in correcting the Item Master file.

On Hand PL/RW =
From item PL/RW =
The rework on-hand balance for this Item Warehouse record (IM/MAI) is not equal to the total quantity on plating/rework orders found in the Work In Process file for this item in this warehouse.
Contact Faspac Customer Support for assistance.

On Order PL/RW =
To Item PL/RW =
The processing on-order balance for this Item Master record (IM/MAI) is not equal to the total quantity on plating/rework orders found in the Work In Process file for this item in this warehouse.
Contact Faspac Customer Support for assistance.

On Order PO's =
Qty in PO File =
The purchase orders on-order balance for this Item Master record (IM/MAI) is not equal to the total quantity on purchase orders found in the Purchase Order file for this item, in this warehouse.
Contact Faspac Customer Support for assistance.

On Order Processing =
Master Kit Orders =
The processing on-order balance for this Item Master record (IM/MAI) is not equal to the total quantity on kitting orders found in the Work In Process file for this item.
Contact Faspac Customer Support for assistance.

On Order Transfers =
To Whse Total =
The total warehouse transfers on-order balance for all Item Warehouse records (IM/MAI) is not equal to the total quantity on warehouse transfer orders found in the Work In Process file for this item in all warehouses.
Contact Faspac Customer Support for assistance.

Note: The file is checked for this error only if the program is run for all warehouses.
<table>
<thead>
<tr>
<th>WH ITEM</th>
<th>DESCRIPTION</th>
<th>TAG NO</th>
<th>LOT NO</th>
<th>STATUS</th>
<th>ON HAND</th>
<th>COMMITTED</th>
<th>ON ORDER</th>
<th>COMMITTED</th>
<th>ORDER/LINE COMMITTED</th>
<th>ORDER/LINE SHIPPED</th>
<th>TYPE</th>
<th>ORDERED</th>
<th>SHIPPED</th>
<th>BACKORDERED</th>
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<td>BHADJ/000</td>
<td>NEGATIVE ONHAND BALANCE</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>01 /21NE0813</td>
<td>1/2-13 STD ZINC</td>
<td>10580</td>
<td>2</td>
<td>66000-</td>
<td>0</td>
<td>BHADJ</td>
<td>BHADJ/000</td>
<td>BHADJ</td>
<td>BHADJ/000</td>
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<tr>
<td>01 /21NE1011</td>
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<td>BHADJ/000</td>
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<tr>
<td>01 /41NE120</td>
<td>3/4-10 STD ZINC</td>
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<td>1000-</td>
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<td>BHADJ/000</td>
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<td>NEGATIVE ONHAND BALANCE</td>
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<tr>
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<td>BHADJ/000</td>
<td>BHADJ</td>
<td>BHADJ/000</td>
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<tr>
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<td>1 1/2-6 STD ZINC</td>
<td>10596</td>
<td>2</td>
<td>100-</td>
<td>0</td>
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<td>BHADJ/000</td>
<td>BHADJ</td>
<td>BHADJ/000</td>
<td>NEGATIVE ONHAND BALANCE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Tag Print (TAG/TPR)

Use this program to print labels and cards with Tag Record information. You can use the standard label format or a custom label format. If you want to use a custom label format, it must be defined in Label Application Interface (SYS/LAI).

The standard label format prints Tag Records on either continuous form cards (5 x 3 inches) or on continuous form labels (1 across, 5 x 2 15/16 inches). This format uses 10 cpi print size and defaults to 6 lines per inch. If the standard label format is used to print all Tag Records, flag the System Master file (SYS/LAI) to bypass the Label Application Interface to save time when Tag Records are printed. To bypass the Label Application Interface, in SYS/LAI, enter 50 in the SELECT field and then enter N in Tag Print Use LAI field.

A custom label format can be defined through Label/Printer Format Maintenance (LA/LFM). The System Master file (SYS/LAI) must then be flagged to use the format. The printer used for this format must be defined through Printer Configuration Maintenance (LA/PCM) and set up in the Printer Assignments (PRT, PRTSETUP). If the Tag-Var-Qty On Hand field is included in the format of the Tag Record, decremented quantities based on the Tag Record’s on-hand quantity can be printed on the Tag Record label. See the Label (LA) and System Maintenance (SYS) sections of the manual for detailed information.

If the SYS/LAI “Allow Printer Change” field has been set to Yes for IPR, the first time you request printing, the current printer type is displayed (Tag Label printer). If you want to change the printer type, a complete list of all printer types created in PCM is displayed. You have the option of selecting any of the displayed printer types.

The current printer assignment is displayed (Tag Label printer). If you wish to change the printer assignment, a complete list of all printers that have the same printer type as previously selected will be displayed. The first printer displayed will always be the current printer.
**Entry/Inquiry Screen**

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Whse</td>
<td>Enter the warehouse number from which to print the Tag Record information.</td>
</tr>
<tr>
<td>To exit the program, leave this field blank and press <strong>SKIP</strong> or <strong>CMD</strong>.</td>
<td></td>
</tr>
</tbody>
</table>

**Print By Tag Number, Tag Location, or Tag Item?**

- **T** = Print tag labels by tag number.
- **L** = Print tag labels by tag stock location.
- **I** = Print tag labels by item number.

**Print All Eligible Tags? (Y/N)**

- **Y** = Print all Tag Records that have not been previously printed.
- **N** = Print the Tag Records that fall into the specified range, whether they have been previously printed or not.

**Print From Tag Number**

**To Tag Number**

These fields are displayed if you entered **T** in the “Print By Tag Number, Tag Location, or Tag Item?” field, and **N** in the “Print All Eligible Tags?” field.

Enter the starting and ending Tag Record numbers for the range. For one number, enter it in both fields.

After the range is printed, the cursor returns to this field so you can enter another range, or press **CMD** to exit.

**Field Explanation**

- **Whse**: Enter the warehouse number from which to print the Tag Record information.
  
  To exit the program, leave this field blank and press **SKIP** or **CMD**.

- **Print By Tag Number, Tag Location, or Tag Item?**: Enter **T** to print tag labels by tag number, **L** to print tag labels by tag stock location, or **I** to print tag labels by item number.

- **Print All Eligible Tags? (Y/N)**: Enter **Y** to print all Tag Records that have not been previously printed, or **N** to print the Tag Records that fall into the specified range, whether they have been previously printed or not.

- **Print From Tag Number** and **To Tag Number**: These fields are displayed if you entered **T** in the “Print By Tag Number, Tag Location, or Tag Item?” field, and **N** in the “Print All Eligible Tags?” field.
  
  Enter the starting and ending Tag Record numbers for the range. For one number, enter it in both fields.

  After the range is printed, the cursor returns to this field so you can enter another range, or press **CMD** to exit.
Print From Location
To Tag Location

These fields are displayed if you entered L in the “Print By Tag Number, Tag Location, or Tag Item?” field, and N in the “Print All Eligible Tags?” field.

Enter the starting and ending tag stock locations for the range. For one location, enter it in both fields.

After the range is printed, the cursor returns to this field so you can enter another range, or press CMD to exit.

Print From Item Number
To Item Number

These fields are displayed if you entered I in the “Print By Tag Number, Tag Location, or Tag Item?” field, and N in the “Print All Eligible Tags?” field.

Enter the starting and ending item numbers for the range. For one number, enter it in both fields.

After the range is printed, the cursor returns to this field so you can enter another range, or press CMD to exit.

Enter Label Name To Use

The default is TAG LABEL, which is the standard label format.

To use a custom label format, enter the label name (label name = label type).

Remember that in order to use a custom label format, it must already be defined through Label/Printer Format Maintenance (LA/LFM), and the System Master file (SYS/LAI) must be flagged to use the format.

Also, make sure the printer used for this format is defined through Printer Configuration Maintenance (LA/PCM) and set up in the Printer Assignments (PRT, PRTSETUP).

Print For Only One Status

Y = Print labels for one status.
N = Print labels for all status’.

Print Only For Tag Status

This field is displayed if you entered Y in the “Print For Only One Status” field.

1 = Print only Status 1 tags (the original ordered quantity).
2 = Print only Status 2 tags (the current on-hand quantity).
3 = Print only status 3 tags (the original received quantity).
Do You Want To Continue? (Y/N)
   Y = Print the labels with the information from the specified Tag Records.
   N = Exit the program without printing the labels.

Do You Want A Test Pattern? (Y/N)
   Y = Print a test pattern.
   N = Print the labels without a test pattern.

Enter Customer for Customer Part on Label Contract Number
   <SKIP> for None
   The customer number is required if the label name entered is defined with CM-CUST-PART. The message “Customer Not On File” is displayed if the account number is not on file in Customer Maintenance.

Note: Both the customer number and contract number will be required if the label name is defined with CT-CUST-ITEM.

Max Number of Labels you can Print is 9999

Number of Labels to Print?
   This prompt displays the maximum number of labels that can be printed (based on the quantity that is to be printed on each label) if the label name is defined with TAG-VAR-QTY-ONHAND.

Number Of Tag Copies To Print - Include Original
   Enter the number of copies to print.
**Printer Type Change Pop-Up Window**

If the Allow Printer Change field in SYS/LAI has been set to Y for TPR and this is the first time you request printing, the current printer type (GENERIC or FARGO) is displayed in the following pop-up window:

If you enter Y to change printer types, a complete list of all printer types created in Printer Configuration Maintenance (LA/PCM) is displayed. If you select a different printer type, the current printer assignment is displayed next.

If you want to change the printer assignment, a complete list of all printers that have the same printer type will be displayed. The first printer in the list is always the current printer assignment.

**Error Messages**

*Item <item number on tag to be printed> Not On This Contract*

The tag item is not found for the customer and contract number entered.

Press **SKIP** to re-enter the contract number.

*Tag Number ___ Tag Quantity Available To Be Printed is Zero*

The specified Tag Record has an on-hand quantity of zero or less, and the Tag Record Label format includes the Tag-Var-Qty-Onhand field. Labels cannot be printed for this Tag Record.

Press **Return** to acknowledge this message.

*Tag quantity available to be printed is ZERO. Press <ENTER> to continue.*

The tag on hand quantity is zero. Press **Return** to acknowledge the message.
If an error has occurred that has caused the labels not to print, an error message may not display on the screen—the labels simply will not print. Possible errors may be:

- The custom label format is not defined in Label/Printer Format Maintenance LA/LFM or the System Master file (SYS/LAI) is not flagged to use this format.
- The printer used for this format is not defined through Printer Configuration Maintenance (LA/PCM) or set up in the Printer Assignments (PRT, PRTSETUP).
- The tag numbers entered are invalid.

**Sample Tag Card**

```
I2                                   1093
BESTBOLT INSPECTION LEVEL 2 (PER SPECIFICATION)
1
```
Tag Stock Location System (TAG/TSLS)

Assign Tag Locations (TAG/TSLS/ATL)

Use this program to perform three distinct actions. You can create new Tag Records from an existing Tag Record, assign Tag Records to new locations, and add Tag Records to Master Tags.

You can create a new Tag Record by “splitting” an existing Tag Record. A specified quantity is split from an existing Tag Record and designated to a new Tag Record. The new Tag Record is created with the same purchase information (ordered quantity, vendor, purchase order number) as the original Tag Record, but can be assigned a different bin location. The new Tag Number is automatically assigned by the system and displayed at the bottom of the screen. Split Tag Records (Tag Records created through this program) are designated with Y in the Split Receipt field, and S in the SB column of Buying History (IM/BHM).

This program can also be used to assign existing Tag Records to new locations. By entering the entire on-hand quantity of the Tag Record in the Quantity field, the entire quantity is assigned to the location specified. No new Tag Record is created nor is the purchase information changed. The record is simply assigned a new bin location. If a Tag Record was associated with a Master Tag in its previous location, it will no longer be associated after you move it.

Entry/Inquiry Screen
Field Explanation

Whse
Enter the warehouse number in which the Tag Record is located.
To exit the program, leave this field blank and press Return.

Item
Enter the item to which the Tag Record is currently assigned.
You can enter either the FASPAC item number or the item short name.
We recommend that you enter only the first few characters of the item
number or short name, and use the function keys as described on the
bottom of the screen to access and scroll through the list of existing
items. As you scroll through the list, the item number, description, short
name, box, case, and bulk quantities display for each item.

To accept a displayed item press Return.

To pull up a Tag Record by the Tag Number only, leave this field blank
and press SKIP. The cursor moves directly to the Tag No. field.

Error Messages:

Invalid Entry or Function . . . RETURN
Either the item number entered cannot be found in the Item Master
file (IM/MAI), or the wrong function was pressed.
Press SKIP to acknowledge this message and begin again.

Warehouse __ Not In Use For This Item
The item entered is not active in the warehouse specified.
Press Return to acknowledge this message.
Either change the warehouse specified or exit this program and
create the Item Warehouse record (IM/MAI, 2nd screen).

Tag No.
Enter the Tag Number you want to access.
If you are unsure of the entire Tag Number, enter only the first digit and
press F1 to access the entire list of Tag Numbers. Use F3 to scroll
forward and F4 to scroll back through the list. To accept the displayed
Tag Record, press Return.

Once a valid Tag Number is accepted, the number, description, short
name, box, case and bulk quantities of the item assigned to this Tag
display (if they haven’t already), along with the Vendor, PO number,
on-hand and committed quantities, and the bin location. These fields
display for viewing purposes only, and cannot be changed or deleted.
Error Messages:

**BHADJ Record Cannot Be Changed**

The entry in the Vendor No. field for the existing Tag Record is BHADJ, which designates that it was created by the system when an adjustment was made. This Tag Record cannot be split.

Press Return to acknowledge this message.

**Invalid Entry or Function . . . RETURN**

Either an invalid Tag Number was entered or the end of the file was reached while scrolling through the list.

Press Return to acknowledge this message and re-enter the Tag Number or scroll through the list in the opposite direction.

**End of File. . . RETURN**

Either the displayed Tag Number is the only Tag assigned to the displayed item number, or no Tag Records exist for this item.

Press Return to acknowledge the message. If a Tag Number is displayed, you may accept it by pressing Return. If a Tag Number is not displayed (no Tag exists), press CMD to move the cursor back to the Item No. field and enter a new item number or exit the program entirely.

**Quantity**

Enter the quantity to be assigned to the new Tag Record. This quantity is deducted from the on-hand quantity of the displayed Tag Record.

To change the location of this Tag Record, enter the entire on-hand balance (displayed on the right hand side of the screen). A new Tag Record is not created, but the quantity can now be assigned to a new location.

**Error Message:**

**Quantity Entered Cannot Be > Quantity Available**

The quantity entered for the new Tag Record is greater than the on-hand quantity less the committed quantity of the existing Tag Record.

Press Return to acknowledge this message and enter a quantity less than or equal to the existing Tag Record’s available quantity.

**Bin Location**

Enter the bin location in which the items are to be located. Any entry must be a valid location from the stock location Master file (TAG/SLM).

If the System Master file (SYS/WCS) is not flagged to validate stock locations, this field is optional and can be left blank.
Error Messages:

*Physical Inventory In Progress For This Stock/Bin Location - RETURN*

The System Master file (SYS/WCS) is flagged to stop inventory transactions after freeze and this location was used to create Count records (PHY/FRE) and was flagged as frozen in the stock location Master file (TAG/SLM).

Press Return to acknowledge this message. This location cannot be used until the Count records are updated (PHY/PCU) or the location is unfrozen (PHY/UNF).

*Invalid Stock/Bin Location Entered - SKIP to Continue*

The System Master file (SYS/WCS) is flagged to validate stock locations and the location entered is not in the stock location Master file (TAG/SLM).

Press Return to acknowledge and enter a valid stock location.

*This Stock/Bin Location Is Set To Be Deleted - RETURN*

The Stock/Bin Location entered is flagged to be deleted (TAG/SLM) and cannot be used.

Press Return to acknowledge this message and enter a stock location that has not been flagged to be deleted.

**Container Type**

Enter the type of container in which these items will be stored.

**Container Qty**

Enter the quantity to be stored in each container.

**Master Tag**

Enter the alphanumeric ID for the Master Tag, if any, to which you wish to assign the current Tag.

**Error Message:**

*The Master Tag Is Not On File Would You Like It Created? (Y, N)*

The Master Tag you entered has not been created. Press Y to create it and N if you do not wish to. You can then enter another Master Tag ID or press Skip if you do not wish to specify a Master Tag.

**Print It**

Y= A Tag Print record is created and is printed the next time the Tag Print program is run, using the all eligible option.

N= A Tag Print record is not created.

This Tag Record can also be printed through the Tag Print program (TAG/TPR) by selecting the specific Tag Record or a range that includes this Tag Record.
If you are using this program to change the bin location of a Tag Record, the cursor moves back to the Tag No. field once a valid entry is made.

Correct (Y/N)
This field is displayed only if you are creating a new Tag Record. It allows you to double check your entries before creating the new record.

Y = The new Tag Record is created as indicated.
N = A new Tag Record is not created and the cursor moves to the Quantity field, allowing you to make any necessary changes.

When you enter Y, the following message is displayed.

    New Tag No. ____ Created

Press Return to acknowledge the new Tag Number. Move the cursor back to the Quantity field of the same Tag Record (the record from which the new split Tag Record was created).

You can continue to create additional Tag Records by entering another quantity to be assigned to a new Tag Record.

If you have finished creating Tag Records from this record press SKIP. The cursor moves to the Tag No. field, at which point you can enter another Tag Number or press CMD to exit the program entirely.

The following fields are updated by the system and cannot be modified through this program.

Description
The description of the displayed item.

Shortname
The short name of the displayed item.

Box Qty
The standard amount of the displayed item it takes to make up a box.

Case Qty
The standard amount of the displayed item it takes to make up a case.

Bulk Qty
The standard amount of the displayed item it takes to make up a bulk quantity.

Vendor
The Vendor Code assigned to this Tag Record.

PO Number
The purchase order number assigned to this Tag Record.
On Hand
The stock on-hand quantity for this Tag Record.

Committed To Order No.
The order number to which this Tag Record is committed.

Committed Quantity
The quantity committed. This quantity should be less than or equal to the on-hand quantity.

Bin Location
The current location to which this Tag Record is assigned.
Convert Scanned Assigned Tag Locations
(TAG/TSLS/SATL)

Use this program with FASPAC’s Bar Coding System. It allows you to transfer the Tag location data collected with the portable TRAKKER (using csatl.irl or a version of it) to the FASPAC System and update the location information in the Tag file (TAG/MAI).

Location data is first entered and stored in the Intermec Trakker using the Scan Putaway program (csatl.irl or csatlp.c.irl). This data is ultimately (sometimes a PC is an intermediate step) transferred to a FASPAC work file and is, in the final step, updated into the location field of the corresponding Tag Record.

Note: To use the Intermec TRAKKER to gather data, the Tagging System must be turned on, in use, and the stock locations must be validated.

At the end of this process a report is printed that lists the following information for each Tag Record:

- Item Number
- Item Description
- Tag On-Hand Quantity
- Tag Record Number
- Old Location
- New Location
- Error Message (if applicable)
Entry/Inquiry Screen

<table>
<thead>
<tr>
<th>Option</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Transfer File from DOS?</td>
</tr>
<tr>
<td>2</td>
<td>Read Direct from Scanner?</td>
</tr>
<tr>
<td>3</td>
<td>Use File Already on System?</td>
</tr>
<tr>
<td>4</td>
<td>Transfer File via Modem?</td>
</tr>
</tbody>
</table>

Enter 1, 2, or 3 at the Option prompt. In essence, you are being asked where to look for the information.

Press F7 to exit if you want to abort the program.

PC File Name

This field is displayed only if you are transferring data from a DOS file (option 1).

Enter the name of the file on the PC that contains the tag location data you gathered with the TRAKKER.

The default location of this file on the PC is the C: \TR directory.

Press CMD to exit.

The following fields are displayed only if you are transmitting data from the TRAKKER (option 2).

Scanner Device Name

Enter the device name assigned to the TRAKKER.

If you are uncertain as to the device name, check with FASPAC Support or your system administrator.
System File Name

Enter a name for the file being placed on the FASPAC system.
The choice of file name is at your discretion—but it is good practice to standardize a file name to be used.

System File Name

This field is displayed only if you are using the file already on the system (option 3).
Enter the file name on the FASPAC system.
This is a file previously uploaded from a TRAKKER.

The following fields apply to all options (1, 2, and 3).

Whse No

Enter the warehouse number.

Update Files?

Y = Update Tag Records and print an error report (records with errors are not updated).
N = Print an error report only. This way you can check records for errors and use option 3 at a later time.

OK to Continue?

This is a check to be sure you want to update.

Error Messages

Invalid Tag Number

The Tag Record is not in the Tag Master file.
Determine the correct Tag Record and update the location using either Tag Maintenance (TAG/MAI) or Assign Tag Locations (TAG/ATL).

Invalid Item No in Tag

The item assigned to the Tag Record does not have an Item Warehouse record in the same warehouse as the Tag Record.
Create the Item Warehouse record (IM/MAI). Update the location using either Tag Maintenance (TAG/MAI) or the Tag Location (TAG/ATL).

Item Frozen by Physical Inventory

One or more Count records exist for this item. The location on the Tag Record cannot be updated until the Count records have been processed or deleted (PHY).
Old Location Frozen by Physical Inventory

The old location was used to create Count records and has been flagged as frozen in the Location Master file (TAG/SLM). The location on the Tag Record cannot be updated until the Count records have been processed or deleted (and the location is no longer flagged as frozen).

Invalid New Location

The location entered as the new location is not in the Location Master file (TAG/SLM).

Add the location to the Location Master file. Update the location using either Tag Maintenance (TAG/MAI) or Assign Tag Locations (TAG/SATL).

New Location Frozen by Physical Inventory

The new location was used to create Count records and has been flagged as frozen in the Location Master file (TAG/SLM). The location on the Tag Record cannot be updated until the Count records have been processed or deleted (and the location is no longer flagged as frozen).

Warning, Status 1 Tag

The Tag Record updated to the new location has a status of 1.

Warning, Status 3 Tag

The Tag Record updated to the new location has a status of 2.

Error Rewriting Tag Record

Call FASPAC Support immediately.
Stock Location Maintenance (TAG/TSLS/SLM)

Use this program to create and edit valid stock locations for a specific warehouse. The Tagging System must be turned on and the System Master file must be flagged (in SYS/WCS) to validate stock locations.

Valid stock locations are used when a random warehousing system is used. When creating valid stock locations, it is important to maintain a consistent numbering scheme. A set of stock locations (either in a warehouse or in a section of a warehouse) should all contain the same number of characters so that when listed or accessed, all the stock locations in the set remain together. If the option to validate stock locations is selected and the Lot Control System is used, all stock locations within a warehouse should be created with the same first digit. This will save time when committing stock to orders. If all stock locations within a warehouse begin with the same digit, the stock can be committed with the auto commit function using the wild card option.

Example: Stock locations for warehouse 01 all begin with 1, next digit designates the row (A-Z), the next 2 digits designate a rack (01-99), and the last digit designates the section on the rack (1-20). Following this scheme, valid stock locations could be: 1A0115 (warehouse 01, row A, rack 01, section 15) and 1F4404 (warehouse 01, row F, rack 44, section 4).

Entry/Inquiry Screen

<table>
<thead>
<tr>
<th>Code</th>
<th>Location</th>
<th>Date Created</th>
<th>Bin Class</th>
<th>Date Frozen</th>
<th>Bin Type</th>
<th>Frozen By</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>J0-44444</td>
<td>01/06/88</td>
<td>1234</td>
<td></td>
<td>M</td>
<td></td>
</tr>
<tr>
<td>02</td>
<td></td>
<td></td>
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<td>03</td>
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<td>04</td>
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<td>05</td>
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<td>06</td>
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<td>07</td>
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<td>08</td>
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<td>09</td>
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<tr>
<td>10</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Enter Location, F1-Start By Location, F3-Scroll Forward, END To Exit
**Field Explanation**

**Whse**
 Enter the warehouse in which to create or edit the stock locations.
 To exit the program, leave this field blank and press **SKIP**.

**Location**
 Enter the bin location to create or edit. You may pull up the list of existing bin locations by entering the first character of any valid location and pressing F1.

**Note:** Newly created locations cannot begin with the letters “DN” as these characters are used as the data identifier for all Master Tags. If you have any existing locations that begin with “DN,” it is recommended that you remove them.

Press F3 to scroll through the list, until you locate the desired location.
To accept the displayed location, press **Return**.

**Error Message:**

*End of Location File - SKIP to Continue*

The last record in the Location Master file was reached while scrolling through the list.
Press **SKIP** to acknowledge this message and begin again.

*Invalid Location - SKIP*

You have entered a location name that begins with the characters “DN,” which are reserved for use as Master Tag data identifiers.
Press **SKIP** to acknowledge this message and enter a new location name.

**Location Not Found - NEW Location? (Y/N)**

This field is displayed only if the stock location entered above has not been created (and is therefore, invalid).

**Y** = Set up this location as a valid bin location. The Location Status automatically becomes ACTIVE for this location and the cursor moves to the SELECT field.

**N** = Re-enter the location.

**SELECT**
 Enter the line number of the field you want to edit.
To create or edit another bin location, leave this field blank and press **Return**.
To delete the displayed location, enter **DE**. If there is currently stock at this location, the message- “Stock At This Current Location - Cannot Delete - SKIP” is displayed at the bottom of the screen.
Press **SKIP** to acknowledge the message and the Location Status temporarily becomes “To Be Deleted.” Stock can no longer be assigned to this location, and as soon as the remaining stock is depleted, the location can be permanently deleted through this program.

The cursor does not automatically move to the following fields. To change them, enter the appropriate field number while the cursor is in the SELECT field.

**01 Bin Class**

Enter a Bin Class code defined in System Code Maintenance (SYCD), or the system default of **ZZZZ**.

If you enter **ZZZZ**, the following System Code Maintenance defaults are used:

- Use Tag = **Y**. Users must identify each tag in this bin location for inventory actions.
- Mixed Ind. = **N**. Users cannot mix parts in this bin location.

**02 Status**

Active = Automatically assigned to a new bin location. This is the default.

Deleted = You cannot use this bin location.

Locked = You cannot pick items from, or put items in, the bin.

Frozen = The Physical Inventory process has assigned this status to the bin. You cannot manually assign this status.

**Error Messages:**

*Location Is Being Counted Cannot Delete - SKIP*

Count records created (PHY/FRE) based on this Location record exist. This Location record cannot be deleted.

Press **SKIP** to acknowledge this message. TO BE DELETED is automatically entered. This Location record can no longer be used. Once Count records no longer exist for this location, enter the delete request again.

*Physical Audit Register Record Existed For This Location - SKIP*

There is at least one record in the Fiscal Audit file (PHY/LAR) for this location.

Press **SKIP** to acknowledge this message. TO BE DELETED is automatically entered. This Location record can no longer be used. This Location record cannot be deleted until the Fiscal Audit Register (PHY/LAR) is printed and cleared. The Fiscal Audit Register can be cleared only when signed on to the last day of your fiscal year.
Stock At This Current Location - Cannot Delete - SKIP

There is one or more Status 2 Tag Records assigned to this Location. This Location record cannot be deleted.

Press SKIP to acknowledge this message. The message TO BE DELETED is automatically entered. This Location record can no longer be used.

Either assign the Tag Records to a different location or wait until the stock on-hand has been used and then enter the delete request again.

03 Bin Type
through
09 Frequency

Reserved for future use.

10 Comments

This field is used for internal reference only. You can enter any comments or questions you have regarding this bin location.

The following fields are updated by the system and cannot be changed.

Date Created

The system date (not the sign on date) when this bin location was created.

Created By

The sign on ID of the person who created this location.

Date Frozen

The date this bin location was frozen.

Frozen By

The sign on ID of the person who assigned this status to this location.

Date Last Counted

The date this location was last updated through Physical Inventory Count Update (PHY/PCU).

Previously Counted

The date this location was updated through Physical Inventory Count Update (PHY/PCU) prior to the date in the Date Last Counted field.
Date Changed
The date Count records were created through Physical Inventory Freeze (PHY/FRE).

Changed By
The sign on ID of the person who created the Count records using Physical Inventory Freeze (PHY/FRE).
Change Tag Stock Locations (TAG/TSLS/CTSL)

Use this program to change Tag Records from their current location to a new location. All Status 2 Tag Records assigned to the current location display so that you can select the records to be re-assigned to the new location.

If you chose to use this program, we recommend that you validate locations (in SYS/WCS).

Entry/Inquiry Screen

Field Explanation

Whse

Enter the warehouse number in which to change Bin Locations.

To exit the program, leave this field blank and press SKIP.

Old Location

Enter the Bin Location currently assigned to the Tag Records you want to re-locate.

Enter a valid location set up in the stock location Master file (TAG/SLM).

Error Message:

Invalid Stock/Bin Location Entered - SKIP To Continue

The location entered in the New Location field cannot be located in the Stock Location Master file (TAG/SLM). Until this location is set up as a valid location, it cannot be used.
Press **SKIP** to acknowledge this message and enter another location, or exit the program and create a valid Bin Location in Stock Location Maintenance (TAG/SLM).

**New Location**

Enter the New Bin Location to be assigned to the Tag Records.

Enter a valid location set up in the stock location Master file (TAG/SLM).

Once a valid entry is made, all the Tag Records currently assigned to the Old Location display and the cursor moves to the SELECT field.

**Error Message:**

*Invalid Stock/Bin Location Entered - SKIP To Continue*

The location entered in the New Location field cannot be located in the stock location Master file (TAG/SLM). Until this location is set up as a valid location, it cannot be used.

Press **SKIP** to acknowledge this message and enter another location, or exit the program and create a valid Bin Location in Stock Location Maintenance (TAG/SLM).

**SELECT**

You can re-assign specific Tag Records or the entire list of records. All displayed records will be re-assigned to the New Location, unless they are “marked”.

To mark a Tag Record, enter the line number of the record. An asterisk (*) appears next to all “marked” records, indicating they are to be EXCLUDED from the re-location. Any records without a * beside them will be re-assigned to the New Bin Location.

To un-mark a Tag Record, enter the line number of the record in the SELECT field again. The * disappears and the record will be included in the re-location.

If there is more than one page of Tag Records listed, press F3 to access the next page. F1 returns you to top of the entire list. F10 marks and un-marks the entire list of records to be excluded from the re-location.

Once you have finished selecting the Tag Records to be affected, press **F8** to complete the re-location and update the files with the changes.

To exit the program without changing the Bin Locations of any of the displayed records, press **CMD**.

The number of Tag Records that can be displayed for each Bin Location is limited to 1000. If more than 1000 Tag Records are found in the Old Location, a message displays indicating the situation.

Press **SKIP** to display the first group of 1000. Once the first group of records are processed, the next group (of up to 1000) can be displayed.
Are You Sure? (Y/N)
This field displays only after F8 is pressed in the SELECT field.

Y = Change the Bin Location of the selected Tag Records. The Tag Record Numbers display at the bottom of the screen as the locations are changed.

N = Exit the program without changing the location of any Tag Records.

The following fields are updated by the system and cannot be modified through this program.

Vend
The name of the vendor this item was purchased from, or the reason this Tag Record was created.

Item Description
The description of the item.

Quantity On Hand
The on-hand quantity of the displayed item.

Error Messages

Invalid Stock/Bin Location Entered - SKIP To Continue
The location entered in the New Location field cannot be located in the stock location Master file (TAG/SLM). Until this location is set up as a valid location, it cannot be used.
Press SKIP to acknowledge this message and enter another location, or exit the program and create a valid Bin Location in Stock Location Maintenance (TAG/SLM).

No Tags Found For This Location - SKIP To Continue
Either you have entered an invalid Bin Location in the Old Location field or no Tag Records have been assigned to this location.
Press SKIP to acknowledge this message and begin again.

** Tags Not Moved Due To Error.
Press Return to acknowledge this error message. Possible errors that may have occurred:
The Tag Record is no longer a Status 2
The Tag Record’s Location change (after the Tag Record was displayed in the CTSL program).
The Location entered in the New Location field was frozen after the Tag Records were displayed.
The Tag Record was deleted (after it was displayed).
Tag location is set to be deleted in TAG/SLM
An invalid location was entered.

Note: ** is the number of Tag Records not moved.

**Physical/Cycle Count In Progress For This Location - SKIP To Continue**
This location has been frozen (PHY/FRE). Tag Records cannot be moved when a location is frozen.

**More than 1000 Tags Found. SKIP To Continue**
The number of Tag Records that can be displayed for each Bin Location is limited to 1000. If more than 1000 Tag Records are found in the Old Location, this message is displayed.
Press SKIP to display the first group of 1000. Once the first group of records are processed, the next group (of up to 1000) can be displayed.
Stock Location Listing (TAG/TSLS/SLL)

Use this program to print a list of Stock Location records. You can specify which stock locations to list and how to sort them.

The locations must have been set up in Stock Location Maintenance (TAG/TSLS/SLM), although locations do not have to be validated.

**Entry/Inquiry Screen**

**Field Explanation**

**Whse**

Enter the warehouse number.
To exit the program, leave this field blank and press `SKIP`.

**Select Print Option**

1 = Print all Stock Location records in the specified warehouse.
2 = Print only those stock locations in the specified warehouse that have been counted this fiscal year.
3 = Print only those stock locations in the specified warehouse that have been counted prior to this fiscal year.
4 = Print only those stock locations in the specified warehouse that have been counted on a specific date. The sign on date is displayed. Press `Return` to accept this date, or enter another date in MMDDYY or MMDDYYYY format.
To exit the program, leave this field blank and press `SKIP`. 
Select Sort Option

1 = Sort the Stock Location records by bin location.
2 = Sort the Stock Location records by bin class.
3 = Sort the Stock Location records by part number.
4 = Sort the Stock Location records by zone sequence within the zone.
5 = Sort the Stock Location records by warehouse number.

To exit the program, leave this field blank and press SKIP.

Continue? (Y/N)

Y = Print the listing and exit the program.
N = Exit the program without printing the list.

Sample Report

<table>
<thead>
<tr>
<th>BIN LOCATION</th>
<th>CLASS</th>
<th>STAT</th>
<th>TYPE</th>
<th>CREATED</th>
<th>FROZEN</th>
<th>DELETE SET</th>
<th>LAST COUNTED</th>
<th>PREV COUNTED</th>
<th>CHANGED</th>
<th>ITEM</th>
<th>ZONE</th>
<th>ZONE SEQ</th>
<th>WHSE SEQ</th>
<th>MAX VOLUME</th>
<th>MAX WEIGHT</th>
<th>FREQ</th>
<th>COMMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>REC 1234</td>
<td>A</td>
<td>R</td>
<td></td>
<td>12/30/99</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0000000</td>
<td>0</td>
<td>0</td>
<td>01/06/00</td>
<td>WPD</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UP-12345</td>
<td>FFFF</td>
<td>A</td>
<td>F</td>
<td>01/06/00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0000000</td>
<td>0</td>
<td>0</td>
<td>02/26/00</td>
<td>WPD</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25C200BCG0P</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UP-44444</td>
<td>1234</td>
<td>A</td>
<td>R</td>
<td>01/06/00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0000000</td>
<td>0</td>
<td>0</td>
<td>01/14/00</td>
<td>WPD</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UP-88888</td>
<td>FFFF</td>
<td>A</td>
<td>F</td>
<td>01/07/00</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>0000000</td>
<td>0</td>
<td>0</td>
<td>01/07/00</td>
<td>WPD</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Stock Location Validation (TAG/TLS/SLV)

Use this program to produce a list of all Tag Records in a specific warehouse that do not have a valid stock location. Status 1, 2, and 3 Tag Records are checked. This program should be run before creating Count records (PHY/FRE) when processing a physical inventory/cycle count. Because of the amount of time the Stock Location Validation program takes, we recommend you run it at night.

**Entry/Inquiry Screen**

```
CO  : 10  FASPMG 3.4 DEMO FILES

WHSE : 81

DO YOU WANT TO CONTINUE? (Y/N) [Y]  
```

**Field Explanation**

**Whse**

Enter the number of the warehouse you want to check for Tag Records without a valid stock location.

To exit the program, leave this field blank and press **SKIP**.

**Do You Want To Continue? (Y/N)**

- **Y** = Run the check for all Tag Records in the specified warehouse.
- **N** = Exit without running the Stock Location Validation.
## Sample Report

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>TAG NO</th>
<th>VENDOR</th>
<th>PO NO</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>10N62SBR0Z</td>
<td>#10 X 5/8 SLOT ROUND S.M.S. T-B ZINC</td>
<td>8427</td>
<td>1</td>
<td>000014</td>
<td>14</td>
</tr>
<tr>
<td>4C25MPT0Z</td>
<td>4-40 X 1/4 PHIL TROSS M/S ZINC</td>
<td>12358</td>
<td>CDNV</td>
<td></td>
<td></td>
</tr>
<tr>
<td>/516X750X06Z</td>
<td>FLAT WASHER .516 X .750 X .06 ZINC</td>
<td>16448</td>
<td>SOWIC</td>
<td>P45144</td>
<td>PROX STK</td>
</tr>
<tr>
<td>/RICHCO-KKL-4</td>
<td>RICHCO KKL-4 CABLE CLAMP</td>
<td>16882</td>
<td>ALL</td>
<td>M61988</td>
<td></td>
</tr>
<tr>
<td>50C75HCS3</td>
<td>1/2-13 X 3/4 HEX CAP SCREW 316 S/S</td>
<td>18599</td>
<td>CDNV</td>
<td>SESSSSSS</td>
<td></td>
</tr>
<tr>
<td>/MS24693C97</td>
<td>MS24693C97 1/4-20 X 7/8 P-FLAT 100 DEG.MS 18-8</td>
<td>18795</td>
<td>PILGR</td>
<td>000927</td>
<td>ORDER</td>
</tr>
<tr>
<td>37C5FB0</td>
<td>3/8-16 FINISHED HEX NUT BRASS</td>
<td>19020</td>
<td>BELL</td>
<td>000942</td>
<td>ORDER</td>
</tr>
<tr>
<td>10065AD0</td>
<td>#10 SAE FLAT WASHER ZINC</td>
<td>19042</td>
<td>1</td>
<td>000004</td>
<td></td>
</tr>
<tr>
<td>25C350MPSZ</td>
<td>1/4-20 X 3 1/2 PHIL FLAT M/S 18-8 S/S</td>
<td>19062</td>
<td>STAR</td>
<td>000948</td>
<td>ORDER</td>
</tr>
<tr>
<td>/KEL-22007</td>
<td>HELICOIL 10-24 SAV &amp; THREAD KIT</td>
<td>20349</td>
<td>1</td>
<td>000006</td>
<td></td>
</tr>
<tr>
<td>50C450BCG0Z</td>
<td>1/2-13 X 4 1/2 CARRIAGE BOLT ZINC</td>
<td>21643</td>
<td>BHADJ</td>
<td>BHADJ</td>
<td></td>
</tr>
<tr>
<td>50C150DBC0X</td>
<td>1/2-13 X 15 CARRIAGE BOLT PHN</td>
<td>22480</td>
<td>1</td>
<td>000001</td>
<td></td>
</tr>
<tr>
<td>4C3600RATS</td>
<td>7/16-14 X 3 FT ALL THREAD ROD 18-8 S/S</td>
<td>22794</td>
<td>BHADJ</td>
<td>BHADJ</td>
<td></td>
</tr>
<tr>
<td>4C5050FSN</td>
<td>4-40 X 1 1/4 SLOT PAN M/S NYLON</td>
<td>30190</td>
<td>1</td>
<td>000001</td>
<td></td>
</tr>
<tr>
<td>43C5F8Y</td>
<td>7/16-20 FINISHED HEX NUT GR 8 ZINC II</td>
<td>30874</td>
<td>BHADJ</td>
<td>BHADJ</td>
<td></td>
</tr>
<tr>
<td>0B20F50Z</td>
<td>#6 X 5/8 PHIL FLAT M/S ZINC</td>
<td>31542</td>
<td>BHADJ</td>
<td>BHADJ</td>
<td></td>
</tr>
<tr>
<td>50C100HCC3</td>
<td>1/2-13 X 1 SOC SET CUP PT 316 S/S</td>
<td>37786</td>
<td>1</td>
<td>000001</td>
<td></td>
</tr>
<tr>
<td>25C175HCS2D</td>
<td>1/4-20 X 1 3/4 HEX CAP SCREW GR 2 CADII</td>
<td>37970</td>
<td>PELL</td>
<td>004543</td>
<td></td>
</tr>
<tr>
<td>31C75MST3</td>
<td>5/16-18 X 3/4 SLOT TRUSS M/S 316 S/S</td>
<td>38061</td>
<td>1</td>
<td>000001</td>
<td>FL5</td>
</tr>
<tr>
<td>43C125HCS8Y</td>
<td>7/16-14 X 1 1/4 HEX CAP SCREW GR 8 ZINC II</td>
<td>42708</td>
<td>BHADJ</td>
<td>BHADJ</td>
<td></td>
</tr>
<tr>
<td>50C100MFSZ</td>
<td>10-24 X 3 PHIL PAN M/S ZINC</td>
<td>44058</td>
<td>1</td>
<td>000001</td>
<td>FE5</td>
</tr>
<tr>
<td>50C75HCS3</td>
<td>1/2-13 X 3/4 HEX CAP SCREW 316 S/S</td>
<td>45992</td>
<td>CDNV</td>
<td>AAA</td>
<td></td>
</tr>
</tbody>
</table>
Stock Location - Empty Location Listing (TAG/TSLS/SLEL)

The stock location Empty Location Listing is used to print empty locations from all or specific warehouses. This program gives you the option of printing the empty locations in a single list or individual warehouse lists.

**Entry/Inquiry Screen**

```
Co: 10
STOCK LOCATION -- EMPTY LOCATION LISTING

All Warehouses? (Y/N): N
    From Warehouse: 01
    Thru Warehouse: 02

Check if empty across warehouses? (Y/N): Y
Print only one location per line? (Y/N): Y
```

**Field Explanation**

**All Warehouses? (Y/N)**

- **Y** = Print the empty locations from all warehouses.
- **N** = Print only the empty locations from the warehouses specified.

**From Warehouse**

**Thru Warehouse**

These fields are displayed only if you entered N in the All Warehouses field.

Enter the first and last warehouse numbers in the range to be included on the listing.

**Note:** To print the empty locations from one warehouse only, enter the same warehouse number in both the From and Thru fields.
Error Message:

_Invalid Warehouse Or Warehouse Not Available_

The warehouse number entered cannot be located or is not available at this time.

Press SKIP or Return to acknowledge this message and re-enter the warehouse number.

Check if empty across warehouses?

_Y_ = Print all empty locations on one list, regardless of the warehouse.

_N_ = Print each empty location on the list specifically for the warehouse in which it is located.

Print only one location per line? (Y/N)

_Y_ = Print each empty location on its own line.

_N_ = Print 12 locations per double-spaced line.

Correct (Y/N)

_Y_ = All entries are correct.

_N_ = The cursor returns to the “All Warehouses” field and moves through each of the following fields so that changes can be made.

Continue? (Y/N)

_Y_ = Print the Empty Location Listing as specified.

_N_ = Exit the program without printing the Listing.
**Set Reserved Tag Numbers (TAG/SRTN)**

This program is used in RF Receiving to add, change, or delete a range of reserved tag numbers. Refer to the *Radio Frequency Applications User’s Manual* for more information.
Tag Miscellaneous Options (TAG/TGM)

Freight Allocation Listing (TAG/TGM/FAL)

This report lists all Tag Records updated with a freight amount from the work file created. The report can run a very long time since the entire tag file must be read to sort the records in freight number sequence.

This program may be run to print all tags updated with a freight number or only those tags received for a date range entered. The report prints the tag numbers, item, po/line, freight amount applied per UM, extended amount per line and a total extended freight amount applied for each freight number.

Entry Screen

Field Explanations

Print For All Dates? (Y/N)
From Receipt Date
Thru Receipt Date

Y = Print all Tag Records updated with a freight amount.
N = Print those Tag Records falling within a specified range of dates.
**Sample Report**

<table>
<thead>
<tr>
<th>FREIGHT NO</th>
<th>TAG NO</th>
<th>ITEM</th>
<th>WH</th>
<th>PO/LINE</th>
<th>QTY</th>
<th>RECD</th>
<th>FRT ADDER</th>
<th>EXT COST</th>
<th>RECEIVED</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>7962</td>
<td>50C100HCSBZ</td>
<td>01</td>
<td>000312/001</td>
<td>20000</td>
<td>1.5842</td>
<td>C</td>
<td>316.84</td>
<td>07/13/98</td>
</tr>
<tr>
<td>10</td>
<td>7963</td>
<td>50C100HCSZ</td>
<td>01</td>
<td>000312/002</td>
<td>10000</td>
<td>1.5842</td>
<td>C</td>
<td>158.42</td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>7964</td>
<td>50C100HCSZ</td>
<td>01</td>
<td>000312/003</td>
<td>10000</td>
<td>.2474</td>
<td>C</td>
<td>24.74</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>8423</td>
<td>BCG</td>
<td>01</td>
<td>000380/001</td>
<td>100</td>
<td>5.0000</td>
<td>C</td>
<td>5.00</td>
<td>08/08/98</td>
</tr>
<tr>
<td>13</td>
<td>8424</td>
<td>BCG</td>
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<td>11/05/98</td>
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<td>01</td>
<td>000489/001</td>
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<td>7.5000</td>
<td>EA</td>
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<td>9500</td>
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<td>01</td>
<td>000489/001</td>
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<td>2.5000</td>
<td>EA</td>
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<td>9502</td>
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<td>01</td>
<td>000123/000</td>
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<td>EA</td>
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<td>9503</td>
<td>/10 FT ROD</td>
<td>01</td>
<td>000EST/000</td>
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<td>5.0000</td>
<td>EA</td>
<td>10.00</td>
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</tr>
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<td>9504</td>
<td>/10 FT ROD</td>
<td>01</td>
<td>000EST/000</td>
<td>2</td>
<td>5.0000</td>
<td>EA</td>
<td>10.00</td>
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<td>02</td>
<td>000EST/000</td>
<td>100</td>
<td>.5000</td>
<td>C</td>
<td>.50</td>
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<td>02</td>
<td>000036/001</td>
<td>50</td>
<td>4.0000</td>
<td>C</td>
<td>2.00</td>
<td>11/01/98</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Freight:**

- 500.00
- 5.00
- 5.00
- 3.00
- 10.00
- 15.00
- 5.00
- 10.00
- .50
- 2.00
- 2.00
Update Tag Locations (TAG/TGM/LOC)

Use this program to add a default location to all tags in a specified warehouse that do not have a location.

**Entry/Inquiry Screen**

<table>
<thead>
<tr>
<th>Co: 10</th>
<th>UPDATE TAG LOCATIONS</th>
<th>Whse: 01</th>
</tr>
</thead>
<tbody>
<tr>
<td>Default Location: FLOR</td>
<td>Tag Number:</td>
<td></td>
</tr>
</tbody>
</table>

**Field Explanation**

**Whse**

Enter the warehouse number in which to run this program.

To exit the program, leave this field blank and press **SKIP** or **CMD**.

**Default Location**

The current default location from SYS/WCS is displayed. This must be a valid tag location in TAG/SLM.

Accept this location by pressing **Return** or enter a different location.

**Error Message:**

*Invalid Location. SKIP*

The location entered is not valid.

Re-enter the location or press **SKIP** to exit the program.
Continue? (Y/N)

Y = Set the entered location as the default for all status 2 tags in the specified warehouse, that do not already have a location. Each tag number displays in the Tag Number field as it is updated.

N = Exit the program without updating the tags in this warehouse.
Master Tag Inquiry (TAG/MTIQ)

The TAG/MTIQ program lets you perform inquiries about Master Tags, their associated Tags, and the items associated with those Tags. The three Master Tag Information screens (Summary, Item and Detail) provide increasing levels of detail.

Master Tag Inquiry Summary Information (TAG/MTIQ Summary)

The Master Tag Summary Information screen lists all Master Tags or the Master Tag you specify in the data-entry field on the screen. If you have not enabled the use of Master Tags on the SYS/IMS screen, you will see the error message “Must be Using Master Tags to Use This Function—SKIP to Exit” and the application will close. (See Volume 5, System Maintenance, SYS/IMS for more information.)

Entry/Inquiry Screen

```
Co: 10  Master Tag Summary Information  Whse : 01

Master Tag : All  Location: All
Item Description:

<table>
<thead>
<tr>
<th>No</th>
<th>Master Tag</th>
<th>Location Order No</th>
<th>Type</th>
<th>Mix Count</th>
<th>Created</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>223</td>
<td>B100</td>
<td>Item</td>
<td>7</td>
<td>06-09-00</td>
</tr>
<tr>
<td>02</td>
<td>345</td>
<td>B100</td>
<td>None</td>
<td>1</td>
<td>06-09-00</td>
</tr>
</tbody>
</table>
```

Field Explanation

Entry Fields:

Whse

The number of the warehouse in which the Master Tags are located. To exit the program, leave this field blank and press Return.
Master Tag
The alphanumeric IDs you have assigned to the Master Tag. Leave this field blank to display summary information on All Master Tags. To view a list of Master Tags, press Command + L (lookup) while in this field.

Item
The number of an Item associated with a Master Tag. To view all Items, leave this field blank.

Location
Master Tag location. To display All locations, leave this field blank. If you entered a specific Master Tag ID in the previous field, its location will appear automatically in this field.

Display Fields:

Item Description
The Item Description (if you have associated one with that Master Tag).

No.
The number to enter at the SELECT prompt to “Drill Down” (view more detail) and display the Item Information screen for a Master Tag.

Master Tag (ID)
The ID of all Master Tags or the specific Master Tag you entered.

Location
The location of displayed Master Tags.

Mix
The product mix within the Master Tag. Possible values are None (no product mix), Lot (different manufacturers’ lots), Cont (various container types or quantities), Item (different item numbers) or Unk (unknown; data error).

Count
The number of Tags associated with the Master Tag.

Created
The date that each Master Tag was created.
Master Tag Inquiry Item Information (TAG/MTIQ Item)

When you enter the two-digit number beside a Tag at the SELECT prompt on the Summary Information screen, the Master Tag Item Information screen displays for that Tag. An asterisk (*) beside an item number indicates that only one Tag is associated with that item.

Entry/Inquiry Screen

Field Explanation

Entry Fields

SELECT

Displays the Master Tag Inquiry Detail Information screen for the Item Number whose two-digit code you type in this field.

Display Fields:

Whse

The number of the warehouse in which the Master Tag is located.

Master Tag

The alphanumeric Master Tag ID.

Location

The location of the Master Tag.
No.

The two-digit number to enter at the SELECT prompt to “Drill Down” (view more detail) on an item, displaying its Detail Information screen.

Item Number

The number FASPAC has assigned to an item. An asterisk (*) preceding an item number indicates that it is only associated with one Tag.

Mfg. Lot Number

The manufacturer’s lot number for the item.

UOM

The sales unit of measure for the item.

On Hand

The on-hand quantity of this item in the manufacturer’s lot.
Master Tag Inquiry Detail Information (TAG/MTIQ Detail)

When you enter the two-digit number of one of the items listed on the Item Information screen at the **SELECT** prompt, the Master Tag Detail Information screen for that item will appear. The fields on the Detail Information screen are pre-filled, based upon your entries on the Summary and Item Information screens. The Detail Information screen has four panels of information about the item. Press F8 to toggle from one panel to the next. The information on these panels corresponds to that available on the Buy History Maintenance screens. See Inventory Management, Buy History Maintenance (IM/BHM) in this volume for more information.

To display the Tag Inquiry screen for the item, enter the two-digit number of one of the detail lines at the **SELECT** prompt.

**Entry/Inquiry Screen**

<table>
<thead>
<tr>
<th>Co: 10</th>
<th>Master Tag Detail Information</th>
<th>Whse: 81</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master Tag: 223</td>
<td>Item: 251004CS22</td>
<td>Location: B100</td>
</tr>
<tr>
<td>Item Description: 1/4-20 x 1 HEX CAP SCREW GRADE 2 2-NC</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>No</th>
<th>Vendor PO No. Ordered</th>
<th>Received Due/Rec'd On Hand</th>
<th>Committed Location SB S</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>MOORE L08895</td>
<td>261792</td>
<td>10 04/30/00</td>
</tr>
<tr>
<td>02</td>
<td>MOORE L08895</td>
<td>261792</td>
<td>10 04/30/00</td>
</tr>
<tr>
<td>03</td>
<td>MOORE L08895</td>
<td>261792</td>
<td>10 04/30/00</td>
</tr>
<tr>
<td>04</td>
<td>MOORE L08895</td>
<td>261792</td>
<td>81 04/30/00</td>
</tr>
<tr>
<td>05</td>
<td>MOORE L08102</td>
<td>5000</td>
<td>500 04/30/00</td>
</tr>
<tr>
<td>06</td>
<td>MOORE L08102</td>
<td>5000</td>
<td>25 04/30/00</td>
</tr>
</tbody>
</table>

**Field Explanation**

**Display Fields:**

**Whse**

The number of the warehouse in which the Master Tag is located.
**Master Tag**
The alphanumeric Master Tag ID.

**Mix**
The product mix of the items in the Master Tag. Possible values are **None** (no product mix), **Lot** (different manufacturers’ lots), **Cont** (various container types or quantities), **Item** (different item numbers), or **Unk** (unknown or data error).

**Location**
The location of the Master Tag in the warehouse.

**Item**
The item number of the selected item.

**Item Description**
The Item Description of the selected item if you specified one.

**Total On Hand**
The total number of this item currently on hand.

**No.**
The two-digit number to enter at the **SELECT** prompt to display the Tag Inquiry screen for a particular detail line.

**Vendor**
The vendor of the item.

**PO No.**
The number of the purchase order containing the item.

**Ordered**
Quantity of the item that was ordered.

**Received**
Quantity of the item that was received.

**Due/Recd**
Date that the item was received or is due to be received.

**On Hand**
Quantity of the item current on hand.

**Committed**
Quantity of the item on hand that has been committed to Tags and is unavailable for order fulfillment. Press F7 to view Commitments.
Location
The location of the item.

S
Tag status of the item:
1 - Open purchase order. Quantity has not yet been received.
2 - Tag has an on-hand balance.
3- Total quantity of the item has been used. No on-hand stock.